

**Minutes of the Troy Township Board Meeting**  
**Monday, July 17, 2023**  
**7:00 p.m.**

A meeting of the Troy Township Board of Trustees was held at the Troy Township Community Center, 25448 Seil Road, Shorewood, Illinois.

Supervisor Baltz called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was led by Trustee Jerry Nudera.

Roll call:

|                                      |                                     |
|--------------------------------------|-------------------------------------|
| Supervisor Joseph D. Baltz – Present | Trustee Johnnie Greenwood – Present |
| Trustee Bryan W. Kopman – Present    | Trustee Jerry Nudera – Present      |
| Trustee Brett Wheeler – Absent       |                                     |

Quorum is established.

Also, in Attendance:

|                                  |                              |                        |
|----------------------------------|------------------------------|------------------------|
| Clerk Larry Ryan                 | Assessor Kimberly Anderson   | Collector Dawn Damiani |
| Highway Commissioner Thomas Ward | Administrator Jennifer Dylik |                        |

**GUESTS AND CITIZEN COMMENTS:**

- 1) Presentation by Cate Moulton, CPA, with Mack & Associates, P.C. highlighting the following:
  - The Audit Report reflects the Modified Cash Basis of Accounting
  - The Township has a strong financial position based upon limited liabilities and excellent reserve balances.
  - Review of the Internal Control Structures showed no deficiencies or material weaknesses. Meaning there are sound practices and oversight of the financials.
  - Gave praise to the Staff and Administrator Dylik for the attention to detail and organized presentation of financials to the Audit team.
  - Supervisor Baltz extended his gratitude to the Department Heads that manage their respective budgets.
  - No further discussion or questions were had.
- 2) Presentation by Gary Kosnoff & Dean Cass, broker, with OneDigital highlighting the following:
  - After previous meetings with the Township, it appears a great fit based on a foundation of:
    - 1) Dedicated customer service; fighting on behalf of the employees participating in the plan. Assisting employees with all facets (enrollment, claims, corrections, tutorials, etc.)
    - Tracking defense of claims in which participants successfully reprocess corrections.
    - 2) Promptly pushing “open enrollment” to ensure effective dates are met.
    - 3) Compliance reviewed annually from the Township’s perspective, as well as the employees.
  - Administrator Dylik commented on the level of service provided by OneDigital with regards to outreach with employees, coverages offered, dependents, claims processing, and education on policy use. Dylik also commended Steve Orlando for many years of service to the Township; however, the needs of the employees have surpassed what Mission Insurance can

- provide. Several local entities were consulted on the service level OneDigital provides their institutions. The references were all positive.
- Trustee Kopman inquired about the following:
    - A) Location of the business – Dean Cass on Essington Rd/Joliet, IL & Gary Kosnoff in Rosemont, IL (Dean has been on Essington for 25yrs & in Joliet for another 5 yrs.)
    - B) Role of Dean Cass with the business – broker, Shorewood resident, and former agency owner comprised of himself & two clerical. Struggled to help employees and keep current with compliance regulations. Joined OneDigital to provide better service & keep current.
    - C) The size of the firm – OneDigital has 3,000 employees over 42 states with approximately 70 in the Chicago-Metro region.
  - Steve Orland, with Mission Insurance, reflected on his tenure providing health coverage for the Township. It was a great opportunity whether premiums hiked, costs stayed flat, good times, and rough situations as well.

### **APPROVAL OF MINUTES:**

Supervisor Baltz presented the minutes from the **June 26, 2023, Regular Board Meeting**, for approval. After no questions were raised or corrections submitted, a motion was made by Trustee Greenwood; seconded by Trustee Nudera to approve the **MINUTES** of the **June 26, 2023, REGULAR BOARD MEETING**.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Aye.  
4 Ayes, 0 Nays, 1 Absent. Motion carried.

### **TREASURER'S REPORT:**

The **Treasurer's Report** for the month ending **June 30, 2023**, was submitted by Supervisor Baltz, and placed on file. After asking for discussion, no questions were raised, a motion was made by Trustee Kopman; seconded by Trustee Nudera to accept the **TREASURER'S REPORT** for the month ending **June 30, 2023**.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Aye.  
4 Ayes, 0 Nays, 1 Absent. Motion carried.

### **CORRESPONDENCE:**

Supervisor Baltz reviewed the following correspondence with the Board:

- Don Gould, attorney for Acosta Enterprises, Ltd. Submitted for review a "Special Use Permit" request for "Agri-tourism uses" and "rural events" (banquets). This location is Baltz Rd. and County Line Road. Neighboring properties have already been consulted on the matter.
- IL State Treasurer's invite to the State Fair Luncheon
- Clarke Mosquito Report and Update (application this week coordinated with local
- IL Municipal League July 2023 review

### **REPORTS OF TRUSTEES / COMMITTEES:**

**TRUSTEE JOHNNIE GREENWOOD** – No report

**TRUSTEE BRYAN W. KOPMAN** – No report.

**TRUSTEE JERRY NUDERA** – No report.

**TRUSTEE BRETT WHEELER** – Absent.

**HIGHWAY DEPARTMENT REPORT:** Highway Commissioner Ward presented the following:

- Routine/scheduled replacement of drainage culverts, mowing, and truck maintenance are ongoing.
- Administrator Dylik presents three items to be placed on file.
  - 1) Letter of Understanding between the State of IL through IDOT and the Road District with regards to I-55 W Frontage Road (site lighting, etc.)
  - 2) Shepley Road Bridge Supplement #2 making IDOT updates to current forms and project end dates.
  - 3) Executed engineering agreement with Willett Hofman for the Ron Lee Estates Storm Sewer Replacement Project. Additional grant funds were procured for the project.
- Supervisor Baltz shared the Route 52 and County Line Road intersection improvements are in the works (round-about).

**ASSESSOR'S REPORT:** Assessor Anderson presented the following:

- Appeal season will begin in early August. After hours appointments will be offered August 17, 24, & 31 from 4pm – 6pm. Necessary information is located on the Township website under the “Assessor” tab.
- The final factor to be applied to the Quadrennial Assessment work has not been received. The overall factor stands at 8.85%
- A new hire, with part-time status, has assisted staff with fieldwork. Likely work schedule will include 2-3 days a week until the new construction deadline of October 6<sup>th</sup> is met. The gentleman is enjoying his duties and has shown interest in the assessor's office work.

**TOWNSHIP CLERK REPORT:** No report.

**TOWNSHIP COLLECTOR'S REPORT:** No report.

**SUPERVISOR'S REPORT:** Supervisor Baltz deferred to the Administrator's Report.

**ADMINISTRATOR'S REPORT:** Administrator Dylik presented the following:

- The building renovation project is nearly complete. Current financial project summaries have been distributed. Punch list items include an issue with carpet squares adhering to the surface. Monies will be retained. Trustee Kopman inquired about the safety issue this could impose, and Dylik assured the Board the flooring is inspected daily to provide a safe environment for Staff and Senior groups.
- Eagle Scout Project update includes the ordering of the benches, and charitable donations from Ozinga Concrete, Mareci Concrete, and assistance from the Road District. Scheduling will be discussed August 1.
- The Crossroads Festival Parade is on August 6<sup>th</sup>. Highway Commissioner Ward will be coordinating the parade entry. Volunteers are needed to ride along and walk to hand out candy.
- TOI Annual Conference reminder at the Crowne Plaza in Springfield November 12-14. RSVP by October 1<sup>st</sup> if you would like to attend.

- Articles for the Fall Newsletter are due August 1<sup>st</sup>. If anyone has an article or topic to suggest, please share that information.

### **OLD BUSINESS:**

Supervisor Baltz asked for any items to be addressed under old business. After asking for a third time, no old business was presented.

### **NEW BUSINESS:** Supervisor Baltz submitted the following:

- A. Acceptance of the **Audit Report performed by Mack & Associates, dated July 17, 2023, for the fiscal year ending March 31, 2023.** After no further discussion, a motion was made by Trustee Nudera; seconded by Trustee Greenwood to **accept the Audit Report performed by Mack & Associates for the Fiscal Year ending March 31, 2023,** as presented.  
Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Aye.  
4 Ayes, 0 Nays, 1 Absent. Motion carried.
- B. Acceptance of the **Supervisor's Annual Treasurer's Reports** for the Road and Bridge Fund, Town Fund and General Assistance Fund for the fiscal year ending March 31, 2023. After no further discussion, a motion was made by Trustee Nudera; seconded by Trustee Kopman to **accept the Supervisor's Annual Treasurer's Report for the fiscal year ending March 31, 2023,** as presented.  
Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Aye.  
4 Ayes, 0 Nays, 1 Absent. Motion carried.
- C. Approval of **Resolution 23-24R-07** authorizing the **Sale and Disposal of Certain Township Personal Property.** Most of the items designated for sale and disposal consist of used office furniture and fixtures retired during the Building Renovation. A motion was made by Trustee Kopman; seconded by Trustee Nudera, to approve **Resolution 23-24R-07 the Sale and Disposal of Certain Township Property** as presented.  
Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Aye.  
4 Ayes, 0 Nays, 1 Absent. Motion carried.  
\*Administrator Dylik commended Road District personnel and Dan G. for the detailed inventory and presentation of the items.
- D. Appointment of **Dean Cass** and **Gary Kosnoff with One Digital as the Township's Insurance Brokers** for Health, Dental, Vision, and HRA effective immediately. A motion was made by Trustee Greenwood; seconded by Trustee Nudera, to approve **the appointment of One Digital as the Township's Insurance Brokers** as presented.  
Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Aye.  
4 Ayes, 0 Nays, 1 Absent. Motion carried.  
\*Kopman commented that his vote is reluctant because of the longstanding relationship with a small/local business. Until recently, this business provided good service to the Township.

### **APPROVAL OF BILLS:** Supervisor Baltz submitted the following bills:

Motion made by Trustee Wheeler; seconded by Trustee Greenwood to accept the **TOWN FUND & ASSESSOR'S BILLS** for **July 17, 2023**, as presented totaling **\$21,904.36**. After review, no other questions were presented.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Aye.  
4 Ayes, 0 Nays, 1 Absent. Motion carried.

Motion made by Trustee Kopman; seconded by Trustee Nudera to accept the **GENERAL ASSISTANCE BILLS** for **July 17, 2023**, as presented totaling **\$2,802.90**. After review, no questions or discussions were presented.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Aye.  
4 Ayes, 0 Nays, 1 Absent. Motion carried.

Motion made by Trustee Nudera; seconded by Trustee Wheeler to accept the **ROAD AND BRIDGE BILLS** for **July 17, 2023**, as presented totaling **\$31,565.95**.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Aye.  
4 Ayes, 0 Nays, 1 Absent. Motion carried.

**CLOSED SESSION:** No items presented for closed session.

**ANNOUNCEMENTS:**

Supervisor Baltz presented the following announcements:

- A) Crossroads Festival Parade – Sunday, August 6, 2023, 12:00pm.
- B) Next Board Meeting – Monday, August 21, 2023, 7:00 p.m.

**ADJOURNMENT:**

Motion made by Trustee Kopman; seconded by Trustee Greenwood to adjourn the meeting at approximately 7:46 p.m.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Aye.  
4 Ayes, 0 Nays, 1 Absent. Motion carried.

Respectfully submitted,

Larry Ryan, Clerk