

Minutes of the Troy Township Board Meeting

Monday, July 18, 2022

7:00 p.m.

Meeting of the Troy Township Board of Trustees held at the Troy Township Community Center, 25448 Seil Road, Shorewood, Illinois.

Supervisor Joseph D. Baltz called the meeting to order.

The Pledge of Allegiance was led by Township Trustee, Brett Wheeler.

Roll call:

|                                      |
|--------------------------------------|
| Supervisor Joseph D. Baltz – Present |
| Trustee Bryan W. Kopman – Present    |
| Trustee Brett Wheeler – Present      |

|                                                   |
|---------------------------------------------------|
| Trustee Johnnie Greenwood – Present/Arrive 7:05pm |
| Trustee Jerry Nudera – Present                    |

Quorum is established.

Also, in Attendance:

|                        |
|------------------------|
| Clerk Larry Ryan       |
| Collector Dawn Damiani |

|                              |
|------------------------------|
| Administrator Jennifer Dylik |
|------------------------------|

**GUESTS AND CITIZEN COMMENTS:**

Supervisor Baltz opened the meeting for the introduction of guests and citizen comments.

After asking a third time, and hearing none, Supervisor Baltz closed the meeting for citizen comments.

**PRESENTATIONS:**

Supervisor Baltz introduced Ms. Cate Moulton, CPA with Mack & Associates, P.C. Ms. Moulton presented the Board with the Audit Report for the fiscal year ending March 31, 2022, and reported that for the fiscal year ending March 31, 2022, the Township has total assets of \$4,607,192 with liabilities of \$144,393. Revenue for FY21-22 was up to \$2,522,573 with the most significant increase being Corporate Personal Property Replacement Taxes. Expenses totaled \$2,093,583 for a net fund balance increase of \$210,301. The total of all fund balances for FY21-22 is \$2,203,866. Ms. Moulton continued with her summary of the audit report including debt and capital assets. No deficiencies or material weaknesses were discovered, and Ms. Moulton complimented the thoroughness of Administrator Dylik. Supervisor Baltz asked for any questions from the Board, no questions were raised. Administrator Dylik informed that Board that Ms. Moulton is available for questions at any time.

**APPROVAL OF MINUTES:**

Supervisor Baltz presented the minutes from June 20, 2022, the regular **Board Meeting**, for approval. After no questions were raised, a motion was made by Trustee Nudera; seconded by Trustee Greenwood to approve the **MINUTES** of the **June 20, 2022, REGULAR BOARD MEETING**.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.

5 Ayes, 0 Nays, 0 Absent. Motion carried.

**TREASURER'S REPORT:**

The Treasurer's Report for the month ending June 30, 2022, was placed on file by Supervisor Baltz. After no questions were raised, a motion was made by Trustee Kopman; seconded by Trustee Wheeler to accept the **TREASURER'S REPORT** for the month ending **June 30, 2022**.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Aye.  
5 Ayes, 0 Nays, 0 Absent. Motion carried.

#### **CORRESPONDENCE:**

Supervisor Joseph D. Baltz reviewed the following correspondence with the Board:

- Thank you note from Roland Humphrey for Assessor Kim Anderson and Staff.
- Thank you note from Lightways Hospice for a contribution on behalf of Carole Walden.
- Thank you from Cullinan Properties, LTD for continued progress with the IDOT letting of the final component of the I-55 & Route 59 interchange.
- Will County Community Concerns update.
- Clarke mosquito services and applications update. One positive result of West Nile Virus in Will County.
- Village of Shorewood Calendar
- TOI Perspective July/August Publication
- TOI Conference in Springfield, IL this November. RSVP by October 1.
- Illinois Municipal League Review, July 2022

#### **REPORTS OF TRUSTEES / COMMITTEES:**

**TRUSTEE JOHNNIE GREENWOOD** – No report.

**TRUSTEE BRYAN W. KOPMAN** – No report

**TRUSTEE JERRY NUDERA** – No report.

**TRUSTEE BRETT WHEELER** – No report

**HIGHWAY DEPARTMENT REPORT:** Administrator Dylik presented the report submitted by Highway Commissioner Ward:

- Asphalt patching in advance of the Tar and Chip Project is ongoing, however, a labor strike may affect the availability of chip stone at local quarries.
- Routine services such as branch pick-up, mowing, and tree trimming in the right-of-way is continuous.

**ASSESSOR'S REPORT:** Administrator Dylik presented the report submitted by Assessor Kim Anderson

- The current total of "exemptions" submitted to Will County is 710.
- A reassessment factor of 6.16% was given to Will County to apply to all residential properties.
- The assessment book at the County Supervisor of Assessments office was signed on June 30, 2022, and staff is awaiting the return file to update systems.
- On July 29, 2022, Chief Deputy Assessor Tam Schwartz will retire. A resolution honoring her service will be on the Agenda at the August Board meeting. Rhianna Korst, currently serving in the office clerk/exemption coordinator role will be taking over Tam's duties.
- The appeal season begins in August. Notices will be mailed from the County on August 8th and published on August 10th & 11th. The Township website has been updated with instructions on "how to appeal" for 2022. Evening hours will be offered by appointment.

- Assessor Anderson will be attending classes in August and September to fulfill CIAO designation requirements.

**TOWNSHIP CLERK REPORT:** No report.

**TOWNSHIP COLLECTOR'S REPORT:** No report.

**ADMINISTRATOR'S REPORT:** Administrator Dylik presented the following:

- The search for the vacated Building Maintenance Coordinator position was reposted June 28<sup>th</sup>. The coordinator opening was fortunately filled by a local resident, Dan Gorog, and he will start July 25<sup>th</sup>. Everyone is looking forward to it.
- The 4817 Frank Drive update includes a continuation for status on July 26, 2022. The State's Attorney's Office was the only party present at the July 7<sup>th</sup> status hearing.
- The Building Renovation Project bid opening was held July 6<sup>th</sup> and no bids were submitted. The Building Renovation Committee met July 7<sup>th</sup> and decided to re-bid in early August for a September opening.
- Attending a TOI virtual meeting on Friday and Metro Twp virtual training on August 17<sup>th</sup> regarding SB3789 regarding the Decennial Committee to be formed. Findings will be reported back to the Board.
- TOI Educational Conference in Springfield, IL November 13, and RSVP by October 1<sup>st</sup>.
- Update on the Shepley Road Bridge Project from Willett Hofmann as of July 13<sup>th</sup> placed on file.
- Congratulations to the Staff of Jennifer, Angela, and Cindy with regards to the management of early voting efforts. Excellent job by all involved.

**SUPERVISOR'S REPORT:** Supervisor Joseph Baltz complimented Administrator Dylik and her staff on their hard work and their efforts stepping up to take care of the facility in the absence of having a Building Maintenance Coordinator.

**OLD BUSINESS:**

Supervisor Baltz asked for any old business. After asking for a third time, no old business was presented.

**NEW BUSINESS:**

Supervisor Baltz submitted the following items:

- A) Acceptance of the Audit Report performed Mack & Associates, dated July 18, 2022, for the fiscal year ending March 31, 2022. After no further discussion, a motion was made by Trustee Wheeler; seconded by Trustee Nudera to **accept the Audit Report performed by Mack & Associates for the Fiscal Year ending March 31, 2022,** as presented.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.  
5 Ayes, 0 Nays, 0 Absent. Motion carried.

- B) Acceptance of the Supervisor's Annual Treasurer's Reports for the Road and Bridge Fund, Town Fund and General Assistance Fund for the fiscal year ending March 31, 2022. Brief inquiry by Clerk Ryan and affirmed by Administrator Dylik that new policy requires a "Notice of Availability" (i.e., website), rather than posting of the report in publications. After no further discussion, a motion was made by Trustee Kopman; seconded by Trustee Nudera to **accept the Supervisor's Annual Treasurer's Report for the fiscal year ending March 31, 2022,** as presented.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.  
5 Ayes, 0 Nays, 0 Absent. Motion carried.

- C) Travel Approval -- Assessor Kimberly Anderson at the IL Property Assessment Institute Continuing Education Class in Quincy, IL; August 7, 2022, to August 10, 2022, for lodging cost of \$38.75 per night for three nights / meal per diems totaling \$160.

A motion was made by Trustee Wheeler; seconded by Trustee Greenwood to approve the Travel Expenses (Lodging & Meal Per Diems) of Assessor Kimberly Anderson for Continuing Education, as presented.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.  
5 Ayes, 0 Nays, 0 Absent. Motion carried.

**APPROVAL OF BILLS:** Supervisor Baltz submitted the following bills:

Motion made by Trustee Nudera; seconded by Trustee Wheeler to accept the **TOWN FUND & ASSESSOR'S BILLS for July 18, 2022**, as presented totaling **\$18,703.75**.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.  
5 Ayes, 0 Nays, 0 Absent. Motion carried.

Motion made by Trustee Kopman; seconded by Trustee Wheeler to accept the **GENERAL ASSISTANCE BILLS for July 18, 2022**, as presented totaling **\$1,639.97**.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.  
5 Ayes, 0 Nays, 0 Absent. Motion carried.

Motion made by Trustee Greenwood; seconded by Trustee Kopman to accept the **ROAD AND BRIDGE BILLS for July 18, 2022**, as presented totaling **\$33,431.40**.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Absent; Baltz-Aye.  
4 Ayes, 0 Nays, 1 Absent. Motion carried.

**CLOSED SESSION:** No items for closed session.

**ANNOUNCEMENTS:**

Supervisor Baltz presented the following announcements:

- a) Next Board Meeting – Monday, August 15, 2022, at 7:00 p.m.
- b) Shorewood Crossroads Parade and Troy Township entry; RSVP as soon as possible with Angela regarding attendance and participation.

No other announcements were made.

**ADJOURNMENT:**

Motion made by Trustee Kopman; seconded by Trustee Wheeler to adjourn the meeting at approximately 7:31 p.m.

Roll call vote: Greenwood-Aye; Kopman-Aye; Nudera-Aye; Wheeler-Aye; Baltz-Aye.  
5 Ayes, 0 Nays, 0 Absent. Motion carried.

Respectfully submitted,

Larry Ryan, Clerk

