

Minutes of the Troy Township Board Meeting
Monday, March 18, 2019
7:00 p.m.

Meeting of the Troy Township Board of Trustees held at the Troy Township Community Center, 25448 Seil Road, Shorewood, Illinois.

Supervisor Joseph D. Baltz called the meeting to order.

The Pledge of Allegiance was led by Trustee Larry Ryan.

Roll call:

Supervisor Joseph D. Baltz – Present	Trustee Bryan W. Kopman – Present
Trustee Larry Ryan – Present	Trustee John Theobald – Present at 7:11 p.m.
Trustee Brett Wheeler – Present	

Quorum is established.

Also, in Attendance:

Clerk Kristin Cross	Assessor Kimberly Anderson
Collector Jerry Nudera	Highway Commissioner Thomas R. Ward
Administrator Jennifer Dylak	

Supervisor Baltz opened the meeting for guest and citizen comment.

Carey Brown from the Camelot Subdivision introduced himself.

After asking two more times, Supervisor Baltz closed the meeting for citizen comments.

Motion made by Trustee Wheeler; seconded by Trustee Ryan to accept the **MINUTES** of the February 25, 2019, **Regular Board Meeting**. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

The **TREASURER'S REPORT** was placed on file by Supervisor Baltz. Motion made by Trustee Kopman; seconded by Trustee Ryan to accept the **Treasurer's Report** for the month ending **February 28, 2019**. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

CORRESPONDENCE

Supervisor Joseph D. Baltz reviewed the following correspondence with the Board:

- Thank you note to Supervisor Baltz from Michele Christensen for his assistance.
- TOI Perspectives Magazine March 2019
- The Timbers of Shorewood Newsletter March 2019
- Illinois Municipal League Review March 2019

REPORTS OF TRUSTEES / COMMITTEES:

TRUSTEE LARRY RYAN – No report.

TRUSTEE BRETT WHEELER – No report.

TRUSTEE JOHN THEOBALD – No report. Absent. Arrives later at 7:11 p.m.

TRUSTEE BRYAN W. KOPMAN – Trustee Kopman reported that a Finance Committee meeting was held just before the Board meeting. The meeting went well, and the budget looks good.

HIGHWAY DEPARTMENT REPORT: Highway Commissioner Ward reported that crews are taking the plows off the rest of the trucks. Branch season is approaching, and crews will start heading out in the next week or two. Road inspections will begin this week to assess any necessary repairs and road projects for the season. Crews have also been busing fixing and repainting some of the trucks. A discussion was had about a recent salt purchase and the current inventory of salt for the Road District.

ASSESSOR'S REPORT: Assessor Anderson reported that she will be going to Ecolab on March 19th for a meeting. Ecolab filed an appeal in 2018 which they lost and are going on to PTAB. Their appraisal had a few items in question which will be addressed at the meeting, the goal is a settlement.

On Friday, March 15th employee Julie Erzinger delivered her baby 10 weeks early. Mom and baby are okay for now but she is expect her to be out for an extended amount of time. Assessor Anderson and her staff will make be making necessary adjustments.

On March 14th Assessor Anderson attended the Will County Assessors Association meeting. Rhonda Novak gave all townships a revised township factor for the 2019 assessments. The Troy Township factor went down to 5.37% from 5.41%. At this same meeting Ms. Novak delivered the final assessment abstract from 2018. Troy Township currently has just over \$1.6 billion in assessed value. This number has increased over the last several years; for example, in 2015 Troy Township had \$1.375 billion. Of course, residential carries most of this value but Troy has seen an increase in industrial.

Staff continues to work on 2019 quadrennial reassessments and will begin receiving taxpayers for exemption renewals and senior freezes the first week in April. Just a reminder, in 2018 the income threshold to be eligible for the senior freeze was increased to \$65,000 or less.

Will County Supervisor of Assessments office personnel will be at the Township on Tuesday, April 30th from 10:00 a.m. to 2:00 p.m. for an exemption event. The SOA's office schedules several of these events throughout the County to assist with exemption renewals and senior freezes.

TOWNSHIP CLERK REPORT: Clerk Cross invited everyone to attend the Annual Town Meeting to be held on Tuesday, April 9th at 7:00 p.m. in the Troy Township Community Center.

Trustee Theobald arrived at 7:11 p.m.

Clerk Cross gave an update on HB3301 sponsored by Representative Natalie Manley. In summary, Representative Manley amended the bill so that only the clerks in DuPage, Joliet, Lockport, Plainfield, Troy, and Wheatland Townships would be eliminated and the duties absorbed by the Will County Clerk's office. Clerk Cross reported that she contacted TOI Clerk's Division President Sherry Tite on March 15th and discussed this amendment. At that time Ms. Tite informed that she was advised by TOI to back off of opposing this bill as to not seem aggressive. Ms. Tite concurred with Clerk Cross that they believe the proposed bill itself to be aggressive. Ms. Tite also informed Clerk Cross that there doesn't appear to be support of this bill by other Representatives as the bill is a political issue. Ms. Tite believes the bill has no legs. At this time, we will wait and see what happens next. Clerk Cross reported that she believes

Representative Manley is doing everything in her power to eliminate the six township clerks.

TOWNSHIP COLLECTOR'S REPORT: No report.

SUPERVISOR'S REPORT: Supervisor Baltz deferred to Administrator Dylík for his report.

ADMINISTRATOR'S REPORT: Administrator Dylík reported that the Township received its 2018 levy extension for the Town Fund and the Road Fund. In summary, the Township levied for \$1,157,021.92 and was limited to \$1,141,164.39 for a tax rate of .0777 down from .0792 the prior year. The Road District levied for \$1,364,467.78 and was limited to \$1,345,310.92 for a tax rate of .0916 down from .0934 the prior year. Highway Commissioner Ward reminded that the Road District only receives about one half of the levy extension due to the municipal half share being sent to the local municipalities. Dylík also reminded that the Shredding Event is scheduled for Saturday, May 4th from 9:00 a.m. to 11:00 a.m. Volunteers are needed.

OLD BUSINESS:

Supervisor Baltz asked twice for any old business. No old business.

NEW BUSINESS:

- a) Supervisor Baltz presented the agenda for the April 9, 2019 Annual Town Meeting for approval. Motion made by Trustee Ryan; seconded by Trustee Theobald to approve the 2019 Annual Town Meeting Agenda. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried.
- b) Supervisor Baltz presented resolution 18-19R-23; a resolution establishing the Troy Township Emergency Assistance Program total allocation for the 2019-2020 fiscal year and establishing emergency assistance benefit levels. Motion made by Trustee Theobald; seconded by Trustee Wheeler to approve resolution 18-19R-23. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried.
- c) Supervisor Baltz presented resolution 18-19R-24; a resolution approving an agreement between Township Supervisor Joseph D. Baltz and Highway Commissioner Thomas R. Ward approving three months of the Highway Commissioner's salary to be paid by the Road and Bridge Fund for the fiscal year 2019-2020. Motion made by Trustee Wheeler; seconded by Trustee Kopman to approve resolution 18-19R-24. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried.
- d) Supervisor Baltz presented resolution 18-19R-25 Transfer of Appropriations – Town Fund. Administrator Dylík summarized the following transfers were needed:
 - Utilities - \$100.00 will be transferred from Capital Outlay Utilities;
 - Building Maintenance - \$2,300.00 will be transferred from Capital Outlay to Building Maintenance. When the 2018-2019 budget was approved, it was planned that the Township's Building Maintenance Coordinator would perform snow removal services using Highway Department Equipment. Due to staffing changes and efficiency needs, it was determined that a hired service for snow removal would be most beneficial. The snow removal costs for the 2018-2019 fiscal year will total \$2,850.00.
 - Legal Assistance - \$400.00 will be transferred from Capital Outlay to Legal Assistance. The two main legal expenses for the 2018-2019 fiscal year were adopting the Small Cell Wireless Ordinance and an employee handbook review and revisions (currently in progress, will be presented in April or May for adoption).

- Senior Services – Out of House - \$2,500.00 will be transferred from Capital Outlay to Senior Services – Out of House. This transfer is needed due to Pace Dial-A-Ride expenses being higher than budgeted due to increased usage. A 9 to 12-month average is used to budget for this expense. The prior 9-month average monthly expense was \$875.00 therefore a monthly budget of \$950.00 was used in the 2018-2019 budget. The actual average monthly expense for the 2018-2019 fiscal year was \$1,178.00.

Motion made by Trustee Theobald; seconded by Trustee Kopman to approve resolution 18-19R-25. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried.

- e) Supervisor Baltz presented resolution 18-19R-26 Transfer of Appropriations – Road and Bridge Fund. Administrator Dylak summarized the following transfers were needed:
- Road & Bridge Salaries - \$20,000.00 will be transferred from Capital Outlay-R&B Roads to Road & Bridge Salaries. Salaries are over as a result of increased seasonal staff plus the addition of what was initially a part-time then increased to full-time seasoned and experienced lead foreman in anticipation of two other full-time staff members leaving for employment with Will County; one leaving in November, one leaving in March of 2019.
 - Telephone Service - \$500.00 will be transferred from Capital Outlay-R&B Roads to Telephone Service. Cost for Verizon and Comcast services were slightly higher than budgeted. Additionally, the number of employees receiving reimbursements for cell phone usage increased.
 - Dues - \$50.00 will be transferred from Capital Outlay-R&B Roads to Dues. Dues is slightly over budget due to the IPWMAN membership which started in January of 2019.
 - Maintenance of Vehicles - \$6,000.00 will be transferred from Capital Outlay-R&B to Maintenance of Vehicles. As our fleet ages, additional more significant repairs are needed to the trucks.

Motion made by Trustee Ryan; seconded by Trustee Wheeler to approve resolution 18-19R-26. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried.

- f) Supervisor Baltz presented Travel Approval – Highway Commissioner Thomas R. Ward at the 2019 Work Truck Show in Indianapolis, IN; March 7, 2019 to March 8, 2019 for hotel cost of \$138.80 pre-tax per night for one night and meal reimbursements totaling \$90.00. Motion made by Trustee Theobald; seconded by Trustee Kopman to approve the travel. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried.
- g) Supervisor Baltz presented Travel Approval – Employee Daniel Blatti at the 2019 Work Truck Show in Indianapolis, IN; March 7, 2019 to March 8, 2019 for hotel cost of \$138.80 pre-tax per night for one night. Motion made by Trustee Theobald; seconded by Trustee Ryan to approve the travel. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried.
- h) Supervisor Baltz presented Travel Approval – Highway Commissioner Thomas R. Ward at the East Central Illinois Highway Commissioners Association Spring Seminar in Decatur, IL; March 26, 2019, to March 27, 2019 for hotel cost of \$99.00 pre-tax per night for one night and meal reimbursement totaling \$60.00. Motion made by Trustee Ryan; seconded by Trustee Wheeler to approve the travel. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried.

Supervisor Baltz reported that due to recent legislation the Township will no longer have to pass a prevailing wage ordinance every June; the rules must still be followed but an annual ordinance is no longer needed.

Supervisor Baltz asked twice for any new business. No new business was presented.

APPROVAL OF BILLS:

Motion made by Trustee Theobald; seconded by Trustee Ryan to accept the **TOWN FUND & ASSESSOR'S BILLS** for **March 18, 2019**, as presented totaling **\$26,328.86**. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried.

Motion made by Trustee Wheeler; seconded by Trustee Kopman to accept the **GENERAL ASSISTANCE BILLS** for **March 18, 2019**, as presented totaling **\$61.07**. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried.

Motion made by Trustee Theobald; seconded by Trustee Wheeler to accept the **ROAD AND BRIDGE BILLS** for **March 18, 2019**, as presented totaling **\$29,835.33**. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried.

CLOSED SESSION

No items for closed session.

ANNOUNCEMENTS:

The following announcements were made:

- a) Annual Town Meeting – Tuesday, April 9, 2019, 7:00 p.m.
- b) Next Board Meeting – Monday, April 15, 2019, 7:00 p.m.
- c) Shredding Event – Saturday, May 4, 2019, 9:00 a.m. to 11:00 a.m.

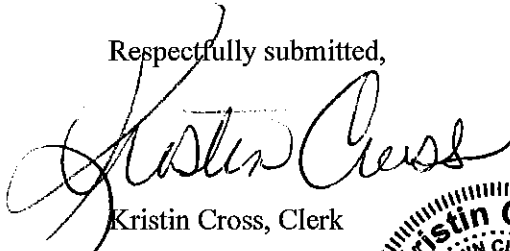
Supervisor Baltz asked for any other announcements.

No other announcements were made.

ADJOURNMENT:

Motion made by Trustee Theobald; seconded by Trustee Kopman to adjourn the meeting at approximately 7:37 p.m. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried.

Respectfully submitted,


Kristin Cross, Clerk

