

Minutes of the Troy Township Board Meeting
Monday, January 28, 2019
7:00 p.m.

Meeting of the Troy Township Board of Trustees held at the Troy Township Community Center, 25448 Seil Road, Shorewood, Illinois.

Supervisor Joseph D. Baltz called the meeting to order.

The Pledge of Allegiance was led by Collector Jerry Nudera.

Roll call:

Supervisor Joseph D. Baltz – Present	Trustee Bryan W. Kopman – Present
Trustee Larry Ryan – Present (Late Arrived at 7:12 p.m.)	Trustee John Theobald – Absent
Trustee Brett Wheeler – Present	

Quorum is established.

Also, in Attendance:

Clerk Kristin Cross	Assessor Kimberly Anderson
Collector Jerry Nudera	Administrator Jennifer Dylik

Highway Commissioner Ward is unable to attend as he is out plowing the roads.

Supervisor Baltz opened the meeting for guest and citizen comment.

After asking two more times, Supervisor Baltz closed the meeting for citizen comments.

Supervisor Baltz presented the Donald D. Walden Veterans Honor Roll certificate of appreciation to the following Honor Roll Inductee:

- a) Gordon M. Newcomb – Technical Sergeant, United States Air Force

Motion made by Trustee Wheeler; seconded by Trustee Ryan to accept the **MINUTES** of the December 17, 2018, **Regular Board Meeting**. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

The **TREASURER’S REPORT** was placed on file by Supervisor Baltz. Motion made by Trustee Ryan; seconded by Trustee Kopman to accept the **Treasurer’s Report** for the month ending **December 31, 2018**. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

CORRESPONDENCE

Supervisor Joseph D. Baltz reviewed the following correspondence with the Board:

- Thank you to the Highway Department for doing such a great job from Dave Kelly in the Longleat Subdivision.
- Will County Circuit Clerk Fine Money for the period of December 1, 2018 to December 31, 2018, totaling \$33.77.

- TOI Educational District Program Agenda and meeting informational flyer.
- The Timbers of Shorewood Newsletter January 2019
- TOI Perspectives Magazine December 2018 and January 2019
- Illinois Municipal League Review January 2019 and February 2019

REPORTS OF TRUSTEES / COMMITTEES:

TRUSTEE LARRY RYAN – No report.

TRUSTEE BRETT WHEELER – No report.

TRUSTEE JOHN THEOBALD – Absent. No report.

TRUSTEE BRYAN W. KOPMAN – Trustee Kopman wished everyone a happy new year. No other report.

HIGHWAY DEPARTMENT REPORT: Administrator Dylik reported in Highway Commissioner Ward’s absence that crews are in full snow-plow mode.

ASSESSOR’S REPORT: Assessor Anderson reported that she and her staff are diligently working on the upcoming quadrennial. The Board of Review results came in sooner than anticipated. Out of 63 appeals, Troy Township prevailed in all but one residential and one commercial (bank). Assessor Anderson is extremely proud of these results and of the work that was put into these appeals.

A \$100,000 appeal summary spreadsheet was included in the Board packets. The spreadsheet contains the information on each property including what the beginning AV was, what was requested in their appeal, and what the outcome was. The requested AV reduction was just over \$8.6 million. After stipulations, withdrawals, and hearings the amount of reduction was just over \$1.7 million. The largest reduction came from the new warehouse built in Shorewood by Heartland. It was new construction which is always put on at full value. The warehouse filed with us for vacancy; which was granted. The next largest reduction was for Alba REO which is the vacant land and parking lot purchased by Aldi next to Home Depot. The previous value on this property came from a previous PTAB. Troy School intervened on this appeal and worked out a deal with Alba’s attorney. Old Second National Bank was the 3rd largest decrease. The attorney for the bank had an appraisal and brought the appraiser to the hearing. Please note that this appeal was not marked for \$100,000 or over so interveners were not notified – which was a mistake by the County. This was the only commercial appeal we did not prevail in. The next appeal was for the old Westwood Funeral Home on Rt 52 and Essington Road that was recently purchased by Farkas. We negotiated a revised assessment a bit higher than the actual sale price. The last appeal change in AV was a vacancy agreement made for the strip mall next to Jewel.

Assessor Anderson further reported that her tentative budget request for 2019-2020 fiscal year was included in the Board packet and will be reviewed at a future finance committee meeting. Any questions prior to the meeting can be directed to Assessor Anderson.

TOWNSHIP CLERK REPORT: Clerk Cross reported that she was pleased that Troy Schools intervened to help with the appeals.

TOWNSHIP COLLECTOR’S REPORT: No report.

SUPERVISOR’S REPORT: Supervisor Baltz deferred to Administrator Dylik for his report.

ADMINISTRATOR'S REPORT: Administrator Dylík reported that Public Act 100-0983 was passed into law in 2018 with an effective date of January 1, 2019. In general, the law states that when the township treasurer (Supervisor) issues a payout (from any fund) the Clerk shall attest to all moneys paid out. The law does not define what a payout is (i.e. a check written, transfer between savings to checking, electronic withdrawals for payroll, IMRF, etc.) nor does it define when and how the clerk shall "attest" to the payout. Dylík reviewed this law with Attorney David Silverman, Supervisor Baltz, and Clerk Cross and it was concluded that a general ledger report generated from QuickBooks showing all outgoing activity (transfers from savings to checking, checks written, efts for payroll, IMRF, etc.) for any Township bank account for the month prior would be an adequate way of having the clerk "attest" to these payouts. Dylík distributed a sample of the report.

Administrator Dylík reported that anyone who was interested in attending one of the TOI Educational District Training programs should notify her and she will arrange any necessary travel and program registrations.

With the severe cold weather coming, the Township Office and Community Center will be closed on Wednesday, January 30, 2019. Additionally, the Township will be closed as follows:

- The Troy Township Offices and Community Center will be closed on Tuesday, February 12th for Lincoln's Birthday.
- The Troy Township Highway Department, Offices, and Community Center will be closed on Monday, February 18th for President's Day.

Lastly, Administrator Dylík reported that a photographer is scheduled to be onsite for the February 25, 2019 Board meeting to take new head shots of elected officials (if needed) and will take a new group photo. Supervisor Baltz reminded that this meeting should be professional dress for the photo.

OLD BUSINESS:

Supervisor Baltz asked twice for any old business. No old business.

NEW BUSINESS:

- a) Supervisor Baltz presented Ordinance 18-19-21 - an ordinance authorizing execution of the Illinois Public Works Mutual Aid Network Agreement (IPWMAN) with the Troy Township Road District for approval. Administrator Dylík reported that Trustee Theobald alerted the Road District to this network and that the Illinois Public Works Mutual Aid Network is a Statewide Mutual Aid System for all public works agencies in Illinois where public agencies can help each other with personnel and resources for both natural and man-made disasters. IPWMAN has over 330 members. Motion made by Trustee Ryan; seconded by Trustee Kopman to approve Ordinance 18-19-21. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.
- b) Supervisor Baltz presented his recommendation for the audit firm of Mack & Associates to be the Township auditors for the fiscal years ending March 31, 2019 thru March 31, 2021. Administrator Dylík reported that an official RFP for audit services was distributed in November to seven firms. Five proposals were received. Mack & Associates had the lowest price, has an extensive client list including several townships, and came highly recommended from both Hanover Township and Minooka High School District 111. Dylík also reminded that the pricing is subject to change if the Township's financials structure changes significantly and new audit requirements are needed (i.e for federal grant funds).

Trustee Kopman thanked Administrator Dyluk and Supervisor Baltz for the efforts to secure proposals from other audit firms and believes it is good practice to switch audit firms every three to five years. That being said, he would not be able to support a vote for Mack & Associates due to some experiences with them in his professional life. Supervisor Baltz asked for any specific details. Trustee Kopman reported that he had a client who used Mack & Associates and when a new audit firm was brought in, the new firm found issues with how the previous audit by Mack & Associates was done. In this instance Mack & Associates has been the auditor for several years. Supervisor Baltz thanked Trustee Kopman for his recommendation to change auditors every three to five years and noted that Mack & Associates has a significant number of governmental clients in Will and the surrounding counties. Trustee Ryan questioned if it was possible to do a one-year or two-year term. Administrator Dyluk reported that yes, that can be done but then you run the risk of losing the lower pricing for the following two years. Dyluk further stated that the three lowest priced firms (Mack & Associates, Karrison LLC, and Gassensmith & Associates) were all relatively close in price and reputable firms. All three would be good choices for the audit. Supervisor Baltz asked for a motion to approve Mack & Associates. Motion made by Wheeler; seconded by Ryan to approve audit firm of Mack & Associates to be the Township auditors for the fiscal years ending March 31, 2019 thru March 31, 2021. Roll call vote: Kopman-Nay; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 3 Ayes, 1 Nays, 1 Absent. Motion carried.

Supervisor Baltz asked twice for any new business. No new business was presented.

APPROVAL OF BILLS:

Motion made by Trustee Kopman; seconded by Trustee Ryan to accept the **TOWN FUND & ASSESSOR'S BILLS** for **January 28, 2019**, as presented totaling **\$40,518.22**. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

Motion made by Trustee Ryan; seconded by Trustee Wheeler to accept the **GENERAL ASSISTANCE BILLS** for **January 28, 2019**, as presented totaling **\$279.52**. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

Motion made by Trustee Kopman; seconded by Trustee Ryan to accept the **ROAD AND BRIDGE BILLS** for **January 28, 2019**, as presented totaling **\$26,937.78**. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

CLOSED SESSION

No items for closed session.

ANNOUNCEMENTS:

The following announcements were made:

- a) Troy Township Offices and Community Center Closed – Wednesday, January 30, 2019 due to the extreme cold weather forecasted.
- b) Troy Township Offices and Community Center Closed – Tuesday, February 12, 2019 for Lincoln's Birthday.
- c) Troy Township Offices, Community Center, and Highway Department Closed – Monday, February 18, 2019 for Presidents Day.
- d) Next Board Meeting – Monday, February 25, 2019

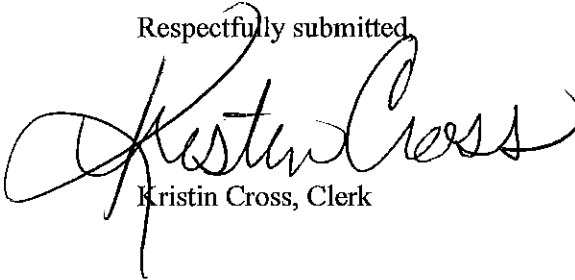
Supervisor Baltz asked for any other announcements.

No other announcements were made.

ADJOURNMENT:

Motion made by Trustee Wheeler; seconded by Trustee Kopman to adjourn the meeting at approximately 7:40 p.m. Roll call vote: Kopman-Aye; Ryan-Aye; Theobald-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

Respectfully submitted,



Kristin Cross, Clerk

