

Motion made by Trustee Walden; seconded by Trustee Wheeler to accept the MINUTES of the November 21, 2016, Regular Board Meeting. Roll call vote: Ryan-Aye; Theobald-Aye; Walden-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried.

The TREASURER'S REPORT was placed on file by Supervisor Baltz. Motion made by Trustee Theobald; seconded by Trustee Ryan to accept the Treasurer's Report for the month ending November 30, 2016. Roll call vote: Ryan-Aye; Theobald-Aye; Walden-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried.

CORRESPONDENCE

Supervisor Joseph D. Baltz reviewed the following correspondence with the Board:

- Facebook message from Mr. Palya complementing the Troy Highway Department on their snow plowing.
- Thank you letter from Samantha Young with the Northern Illinois Food Bank.
- The Timbers of Shorewood newsletter
- Shorewood Troy Public Library newsletter
- Will Grundy Center for Independent Living newsletter
- IMRF Fundamentals
- Illinois Municipal Review, December 2016
- Township Perspectives Magazine

GADGET GURUS REPORT: – Administrator Dyluk reported that the Gadget Gurus have had two new email requests for assistance and no phone call requests for assistance. On December 9th the Village of Shorewood hosted a presentation by Casanova Information Services about social media. This is all part of the joint partnership. The next Gadget Guru walk in session will be on January 6th. Please keep Gadget Guru Ray Chapman in your thoughts as he is recovering from surgery.

REPORTS OF TRUSTEES / COMMITTEES:

TRUSTEE LARRY RYAN – No report.

TRUSTEE BRETT WHEELER – No report.

TRUSTEE JOHN THEOBALD – No report.

TRUSTEE DONALD WALDEN – Trustee Walden reported that everything is going well with the VAC and that the Wreaths Across America program went well.

HIGHWAY DEPARTMENT REPORT: Highway Commissioner Ward reported that crews have been very busy with ice and snow control. Crews work on repairing equipment in between snow and ice events.

ASSESSOR'S REPORT: Assessor Anderson reported that the 2016 appeal season came to a close at the end of November. As reported last month the final count for Board of Review appeals for 2016 was 304; 32 were commercial or industrial and the remaining 272 were residential. Board of Review decisions should be received by the end of January.

Assessor Anderson attended the annual Supervisor of Assessments meeting on December 14th at the County. The final count for Board of Review filings for all of Will County for 2016 was 3,290. That figure is up slightly from 2015 which was a quadrennial year. The attorney from American Homes for Rent was reported to the ARCD-Attorney Registration & Disciplinary Commission by the County. The

mission of the ARDC is to promote and protect the integrity of the legal profession, at the direction of the Supreme Court, through attorney registration, education, investigation, prosecution and remedial action. The attorney did apologize and state that he did not have the proper standing on the appeals he filed.

The new Board of Review filing portal system worked well. There will be a few changes that will be made for 2017.

The preliminary factor for 2017 reassessments shows a 5.05% increase in value for Troy. Please keep in mind this does not mean that every property in the Township will be increased by 5%. Staff will begin the sales ratio studies once final Board of Review decisions come in and our system is updated.

Assessor Anderson wished everyone a Merry Christmas and happy New Year.

TOWNSHIP COLLECTOR'S REPORT: Collector Kopman wished everyone a Merry Christmas.

TOWNSHIP CLERK REPORT: No report.

SUPERVISOR'S REPORT: Supervisor Baltz reported that the Community Center calendar is published and remains buys.

ADMINISTRATOR'S REPORT: Administrator Dylik reported:

- The Troy Township Office and Highway Department holiday lunch will be on Tuesday, December 20th at noon.
- The Troy Township offices, Community Center, and Highway Department will be closed Monday, December 26th for the Christmas holiday.
- The Troy Township offices, Community Center, and Highway Department will be closed Monday, January 2nd for the New Year holiday.
- The Troy Township offices, Community Center, and Highway Department will be closed Monday, January 16th for Martin Luther King Day.
- The regular meeting of the Troy Township Board will be on the 4th Monday of the month for the months of January and February 2017.

OLD BUSINESS:

Supervisor Baltz asked twice for any old business. No old business.

NEW BUSINESS:

- a) Supervisor Baltz requested a motion in support of Village of Shorewood of Shorewood's proposed Jefferson St. & Rt. 59 TIF District. Motion by Trustee Theobald; seconded by Trustee Wheeler to support the Village of Shorewood of Shorewood's proposed Jefferson St. & Rt. 59 TIF District. Roll call vote: Ryan-Aye; Theobald-Aye; Walden-Aye; Wheeler-Aye; Baltz-Abstain. 4 Ayes, 0 Nays, 1 Abstain, 0 Absent. Motion carried. Supervisor Baltz abstained from voting because he owns property within the TIF District which could be a possible conflict.
- b) Supervisor Baltz presented Ordinance 16-17-17 – An Ordinance Establishing the Maximum Allowable Cost of all Travel, Meal and Lodging Expenses of Officers and Employees in the Township of Troy, Will County, Illinois. Administrator Dylik explained Public Act 99-0604 which requires every non-home rule unit of government to pass said ordinance and she explained

how these expenses will now be approved. Motion by Trustee Ryan; seconded by Trustee Walden to approve Ordinance 16-17-17 – An Ordinance establishing the maximum allowable cost of all travel, meal and lodging expenses of officers and employees in the Township of Troy, Will County, Illinois. Roll call vote: Ryan-Aye; Theobald-Aye; Walden-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried.

- c) Motion made by Trustee Ryan; seconded by Trustee Wheeler to adopt Ordinance 16-17-18 – An Ordinance Levying Taxes for all Road Purposes for Troy Road District, Will County, Illinois, for the Tax Year 2016, Collectable in 2017 in the Amount of \$1,291,000.00. Roll call vote: Ryan-Aye; Theobald-Aye; Walden-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried.
- d) Motion made by Trustee Theobald; seconded by Trustee Walden to adopt Ordinance 16-17-19 – An Ordinance Levying Taxes for all Town Purposes for Troy Township, Will County, Illinois, for the Tax Year 2016, Collectable in 2017 in the Amount of \$1,094,108.00. Roll call vote: Ryan-Aye; Theobald-Aye; Walden-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried.
- e) Administrator Dylik reviewed the request to make the part-time Town Fund/General Assistance Administrative Assistant/General Assistance Caseworker position a full-time 40 hour per week position; currently a 32 hour per week position. The additional 8 hours per week would be paid via the General Assistance budget. Dylik reviewed the increase in costs including benefits, increased work load demands, time needs for General Assistance cases, and the potential to bring in new programs, classes, and/or services for the township by taking the position full-time. Administrator Dylik noted that the cost for benefits (health, dental, and vision) would cost the Township approximately \$7,557.00 and that cost would be split 50/50 between General Assistance and the Town Fund. A discussion was had and concerns were raised about the additional expense for payroll, benefits, and the actual need for the extra 8 hours per week. Trustee Ryan questioned the need for extra hours in GA when over the past few years the funds allocated to GA via the levy have been reduced. Administrator Dylik reminded that just because a person doesn't qualify for the financial assistance it doesn't mean that a significant amount of time isn't needed to help that person find the right assistance via agencies that can help them. Dylik also reminded that the funds allocated to GA in the levy have been reduced the past few years due to the current carry over balance in GA and not because of a need to cut expenses in GA.

Supervisor Baltz noted that this change fits within our current budget. Offering benefits to full-time employees is needed and necessary to attract and retain good, quality employees. This in turn results in good, quality service to the tax payers. Trustee Walden noted that this is a very difficult position to fill and if you have a good, quality person in it, then they are worth keeping.

Trustee Ryan expressed concern that the change is happening too quickly and without adequate time for the Board to assess the need and consider the request. Supervisor Baltz apologized for the short notice but noted that he and Administrator Dylik monitor the budget very closely. He again restated that the change fits within our current budget and the offering of full-time employment with benefits was needed to retain a valuable employee prior to the new fiscal year budget.

Motion by Trustee Walden; seconded by Trustee Wheeler to approve making the Town Fund/General Assistance Administrative Assistant/GA Caseworker position a full-time 40 hour per week position effective December 27, 2016; currently a 32 hour per week position. Roll call vote: Ryan-Abstain; Theobald-Aye; Walden-Aye; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Abstain, 0 Absent. Motion carried.

APPROVAL OF BILLS:

Motion made by Trustee Ryan; seconded by Trustee Theobald to accept the **TOWN FUND & ASSESSOR'S BILLS** for **December 19, 2016**, as presented totaling **\$16,471.95** with a letter to Troy Baseball stating that the Township contribution must be used for local play (no travel) only and requesting that they revise their donation request letter to eliminate the phrase which states that they do not receive tax funding. Roll call vote: Ryan-Aye; Theobald-Aye; Walden-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried.

Motion made by Trustee Walden; seconded by Trustee Wheeler to accept the **GENERAL ASSISTANCE BILLS** for **December 19, 2016**, as presented totaling **\$487.80**. Roll call vote: Ryan-Aye; Theobald-Aye; Walden-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried.

Motion made by Trustee Ryan; seconded by Trustee Wheeler to accept the **ROAD AND BRIDGE BILLS** for **December 19, 2016**, as presented totaling **\$25,966.65**. Roll call vote: Ryan-Aye; Theobald-Aye; Walden-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried.

CLOSED SESSION

No items for closed session.

ANNOUNCEMENTS:

Supervisor Baltz had the following announcements:

- a) The Township Offices, Highway Department, and Community Center will be closed as follows:
 - i) Monday, December 26th for the Christmas holiday.
 - ii) Monday, January 2nd for the New Year's holiday.
 - iii) Monday, January 16th for Martin Luther King Day.
- b) Next Board Meeting – Monday, January 23rd at 7:00 p.m.

ADJOURNMENT:

Motion made by Trustee Theobald; seconded by Trustee Walden to adjourn the meeting. Roll call vote: Ryan-Aye; Theobald-Aye; Walden-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Motion carried. Meeting adjourned at 8:02 p.m.

Respectfully submitted,
Kristin Dawn Cross
Kristin Dawn Cross, Clerk

