

Minutes of the Troy Township Board Meeting
Monday, March 16, 2015
7:00 p.m.

Meeting of the Troy Township Board of Trustees held at the Troy Township Community Center, 25448 Seil Road, Shorewood, Illinois.

Supervisor Joseph D. Baltz called the meeting to order.

The Pledge of Allegiance was led by Trustee John Theobald.

Roll call:

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| Present were: | Supervisor Joseph D. Baltz | Clerk Kristin Dawn Cross |
| | Trustee Larry Ryan | Trustee John Theobald |
| | Trustee Donald Walden | Trustee Brett Wheeler |
| | Highway Commissioner Tom Ward | Assessor Kimberly Anderson |
| | Collector Sharon Cemen Hicks | |

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| Absent were: | None | EA – Excused Absence; L – Late Arrival A – Absent |
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Also in Attendance: Administrator Jennifer Dylk

Quorum is established.

Supervisor Baltz opened the meeting for citizen comment. After asking three times Supervisor Baltz closed the meeting for citizen comment.

Supervisor Baltz welcomed guest Colin Egan, Joliet Catholic Academy High School senior.

Motion made by Trustee Ryan; seconded by Trustee Wheeler to accept the **MINUTES** of the February 23, 2015, **Regular Board Meeting**. Motion carried.

The **TREASURER’S REPORT** was acknowledged by Supervisor Baltz and placed on file.

CORRESPONDENCE

Supervisor Joseph D. Baltz reviewed the following correspondence with the Board:

- Will County Land Use Recyclepalooze Drop Off Event to be held at JJC on Saturday, April 11th
- TOIRMA Newsletter
- IMRF Fundamentals
- Timbers of Shorewood Newsletter
- Illinois Municipal Review

CYBER NICHE REPORT: – Jim Lynch reported that there have been no attendees in the Cyber Niche.

REPORTS OF TRUSTEES / COMMITTEES:

TRUSTEE LARRY RYAN – Trustee Ryan reported that the Finance Committee met prior to the Board meeting. If anyone was unable to attend the committee meeting or has any additional questions, those questions can be answered on a one-on-one basis.

TRUSTEE BRETT WHEELER – No report.

TRUSTEE JOHN THEOBALD – No report.

TRUSTEE DONALD WALDEN – Trustee Walden attend the recent Trustee's Division meeting and reported that TOI local division training will be on Friday, March 20th. Trustee Walden further reported that enough funds have been raised so that the Abraham Lincoln statue (to be erected at the Abraham Lincoln National Cemetery) can be molded. Additional funds are still needed to complete the full project at the cemetery.

HIGHWAY DEPARTMENT REPORT: Highway Commissioner Ward reported that crews have been busy with branch pick up. Wood chips are available for pick up. The bidding process will start for tar & chip and asphalt projects. The Highway Department will partner with the Village of Channahon for Shepley Road.

ASSESSOR'S REPORT: Assessor Anderson reported that a new mini-mall will be constructed on the site of the old Dominick's gas station. The mini-mall will feature a Noodles & Company and a mattress store. The repairs to the commercial office have been completed and the office is back in use. Assessor Anderson and Tam Schwartz will be attending a test class next week. This is the last class needed for Ms. Schwartz to complete her CIAO designation. Senior Freeze forms are going out at the end of the month. Staff continues to work on updating the website and preparing for the quadrennial assessments.

TOWNSHIP COLLECTOR'S REPORT: Collector Hicks reported that Cemeno's is providing food every other week for our seniors on Wednesdays thru April and will work with the township to help find other lunch sponsors if the meals on wheels program cannot be resumed. Cemeno's is also hosting Senior Services' Pasta Dinner fundraiser on April 15th. The fundraiser is extended for a lunch delivery option for the full week of April 13th through 17th.

TOWNSHIP CLERK REPORT: Clerk Cross reported that she has received recommendations from Tina Beaird on the preservation of our books. Clerk Cross has contacted Houchen Bindery out of Utica Nebraska. Clerk Cross has engaged the service of Pat Kwasigroch who has agreed to do the indexing of names, events, etc. Information has been obtained on a state grant that could help defray the cost of the new bindings. Ms. Kwasigroch has also agreed to volunteer her time to index the books. Early voting starts on Monday, March 23rd and will end on Thursday, April 2nd.

SUPERVISOR'S REPORT: Supervisor Baltz reported that the Finance Committee meeting was very productive. The Community Room schedule continues to remain active.

ADMINISTRATOR'S REPORT: Administrator Dylik reported:

- The Spring 2015 Communicator is being printed and will be delivered the last week of Marc or the first week of April.
- Thank you to Supervisor Baltz and Clerk Cross who came to the Shorewood Glen Expo and helped to staff the Township booth. The expo was very well attended.
- We now have the temporary handicapped parking placards in house and are able to start issuing them for residents in need.
- Senior Center Director Lisa Imbody will be visiting Shorewood Horizon's, The Timber's and possibly Shorewood Glen to help get information out in to the community about our programs.

- Administrator Dylík and Supervisor Baltz were contacted last week by Chase Bank to notify the Township of a fraud issue with the Road and Bridge checking account. A payment which was sent to one of the Road and Bridge vendors in Ohio was stolen out of the vendor's mail box, washed, and made out to a different payee for a different amount. The affected account with Chase is being closed, a police report has been filed, and a federal postal inspector in Ohio is investigating the case.
- The Township Offices, Community Center and Highway Department will be closed on Friday, April 3rd for Good Friday.

Supervisor Baltz complimented Administrator Dylík and Senior Center Director Lisa Imbody on their work to being new services to the Township at no or very little cost to the tax payers.

OLD BUSINESS:

Supervisor Baltz asked twice for any old business. No old business.

NEW BUSINESS:

- a) Motion made by Trustee Ryan; seconded by Trustee Walden to close the bidding on the Road District sale of a 2003 John Deere 5420 MFWD Tractor with 541 Loader. Motion carried.

Clerk Cross opened the bids:

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| 1. Carol Petty | \$5,001.00 |
| 2. Craig Whitley | \$19,500.00 |
| 3. James L. Martin | \$20,200.00 |

Motion made by Trustee Walden; seconded by Trustee Theobald to accept the highest bid of \$20,200.00 from James L. Martin subject to review and acceptance of Highway Commissioner Thomas R. Ward. Motion carried.

Highway Commissioner Ward noted that he intends to buy a 2008 tractor from Manhattan Township Road District for approximately \$31,000.00.

- b) Supervisor Baltz presented Resolution 14-15R-15 a resolution authorizing payment on bills that are due prior to the next meeting of the Township under limited instances. Motion made by Trustee Wheeler; seconded by Trustee Theobald to approve resolution 14-15R-15. Roll call vote. Ryan-Aye; Theobald-Aye; Walden-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes. 0 Nays. 0 Absent. Motion carried.
- c) Supervisor Baltz presented Resolution 14-15R-16 Transfer of Appropriations for the Town Fund. Motion by Trustee Ryan; seconded by Trustee Wheeler to approve Resolution 14-15R-16. Roll call vote. Ryan-Aye; Theobald-Aye; Walden-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes. 0 Nays. 0 Absent. Motion carried.
- d) Supervisor Baltz presented Resolution 14-15R-17 Transfer of Appropriations – General Assistance Fund. Motion by Trustee Wheeler; seconded by Trustee Theobald to approve Resolution 14-15R-17. Roll call vote. Ryan-Aye; Theobald-Aye; Walden-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes. 0 Nays. 0 Absent. Motion carried.
- e) Supervisor Baltz presented Resolution 14-15R-18 Transfer of Appropriations – Road and Bridge Fund. Motion by Trustee Walden; seconded by Trustee Ryan to approve Resolution 14-15R-18. Roll call vote. Ryan-Aye; Theobald-Aye; Walden-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes. 0 Nays. 0 Absent. Motion carried.

- f) Administrator Dylik reported that a formal Request for Proposal (RFP) was sent out to 13 different audit firms to provide quotes for 2014-2015FY audit services. A total of 8 quotes were received ranging in price from \$4,100.00 to \$13,500.00. Supervisor Baltz recommends accepting the proposal from Gassensmith & Associates at \$4,300.00 as the lowest qualified bidder. Motion made by Trustee Walden; seconded by Trustee Theobald to select Gassensmith & Associates to perform the 2014-2015FY audit services for the Township. Motion carried.
- g) Supervisor Baltz presented the April 14, 2015 Annual Town Meeting agenda. Motion made by Trustee Ryan; seconded by Trustee Wheeler to approve the agenda for the 2015 Annual Town Meeting. Motion carried.

Administrator Dylik reported that the books will be closed on Friday, March 27, 2015, ending the 2014-2015 fiscal year.

No other new business presented.

CLOSED SESSION:

No items for closed session.

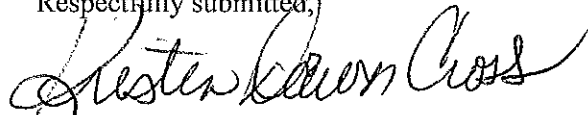
ANNOUNCEMENTS:

The Annual Town Meeting will be held on Tuesday, April 14, 2015 at 7:00 p.m. The next regular board meeting will be on Monday, April 20, 2015 at 7:00 p.m.

ADJOURNMENT:

Motion made by Trustee Theobald; seconded by Trustee Wheeler to adjourn the meeting. Motion carried. Meeting adjourned at approximately 7:37 p.m.

Respectfully submitted,



Kristin Dawn Cross
Clerk

