

Minutes of the Troy Township Board Meeting
Monday, January 26, 2015
7:00 p.m.

Meeting of the Troy Township Board of Trustees held at the Troy Township Community Center, 25448 Seil Road, Shorewood, Illinois.

Supervisor Joseph D. Baltz called the meeting to order.

The Pledge of Allegiance was led by Trustee John Theobald.

Roll call:

Present were:	Supervisor Joseph D. Baltz	Clerk Kristin Dawn Cross
	Trustee Larry Ryan	Trustee Brett Wheeler
	Trustee John Theobald	Highway Commissioner Tom Ward
	Assessor Kimberly Anderson	Collector Sharon Cemen Hicks

Absent were:	Trustee Donald Walden - EA	EA – Excused Absence; L – Late Arrival
		A – Absent

Also in Attendance: Administrator Jennifer Dylik

Quorum is established.

Supervisor Baltz opened the meeting for citizen comments and introduced Rita Facchina, Executive Director of CASA of Will County, Inc. Ms. Facchina gave a short presentation about CASA's services. Assessor Anderson presented Ms. Facchina with a donation that Township employees had given as part of the "Jeans for Charity" program.

After asking three times Supervisor Baltz closed the meeting for citizen comment.

Motion made by Trustee Ryan; seconded by Trustee Wheeler to accept the MINUTES of the December 15, 2014, Regular Board Meeting. Motion carried.

The TREASURER'S REPORT was acknowledged by Supervisor Baltz and placed on file.

CORRESPONDENCE

Supervisor Joseph D. Baltz reviewed the following correspondence with the Board:

- Compliment from Keith Thomas, appraiser, on how good the information is on the Assessor's property record cards.
- Notice from the Village of Rockdale on the application for local siting approval for the Environmental Recycling & Disposal Service Moen Ave. transfer station.
- Will County CED Annual Report.
- Township Perspective Magazine.
- Joliet Hospice Newsletter.
- Will County Center for Community Concerns Newsletter.
- Timbers of Shorewood Newsletter.
- Forest Preserve District of Will County Newsletter.
- Illinois Municipal Review.

CYBER NICHE REPORT: – Jim Lynch reported that attendance has been slow, if any, at the recent Cyber Niche sessions. He is hopeful that warmer weather will bring out more people.

REPORTS OF TRUSTEES / COMMITTEES:

TRUSTEE LARRY RYAN – No report.

TRUSTEE BRETT WHEELER – No report.

TRUSTEE JOHN THEOBALD – No report.

TRUSTEE DONALD WALDEN – Excused absence. No report.

HIGHWAY DEPARTMENT REPORT: No report.

ASSESSOR'S REPORT: Assessor Anderson reported that final Board of Review decisions were distributed to each Board member. A total of 11 hearings were attended. The cover sheet illustrates the reductions that were requested by the appellants which totaled \$15,571,819 in assessed value. The total reduction given was \$6,064,011; a savings of \$9,507,808. Market value is provided on the cover sheet as well.

Assessor Anderson pointed out that Menards requested a reduction of \$2,200,000 and the Board of Review gave them a reduction of \$488,000. Another office building had requested a reduction of \$67,452 and was only given \$16,078. Additionally, the Board of Review actually raised the assessed value of two Walgreens to match the appraisal that was submitted.

Assessor Anderson further reported that the Township is continuing to grow. In 2012 there were 92 new homes compared to 125 in 2013. There was one new warehouse in 2013. For 2014 and early 2015 there is one new mega warehouse in Rock Run and one in Shorewood, two new mini warehouses are going up in Channahon and there was new construction of an Aldi Grocery Store, Chipotle, Moo Yah, Potbelly Restaurant, O'Reilly Auto-Parts store, and a Sparkle Express Car Wash.

Assessor Anderson and staff have begun work for the 2015 quadrennial assessment. Staff is also working on getting pictures and drawings into the CAMA system. Each Board member was given a copy of what the individual property information page of the Township's website currently looks like and was given a sample of what the new system will look like.

Assessor Anderson distributed her tentative budget for the 2015-2016 fiscal year. The budget shows a small increase of one half of one percent.

TOWNSHIP COLLECTOR'S REPORT: No report.

TOWNSHIP CLERK REPORT: No report.

SUPERVISOR'S REPORT: Supervisor Baltz reported that the Community Center calendar has been distributed and remains very active. Supervisor Baltz also announced that the Township is seeking a sponsor so that it can purchase an AED for the Community Center. The AED costs approximately \$1,600.00. Trustee Theobald recommends the Township purchase the Zoll AED which is the same AED used by Troy Fire Protection District and Shorewood Police.

ADMINISTRATOR'S REPORT: Administrator Dylik reported:

- The Township's application with the Local Records Commission which listed all records retained by the Township and Highway Department has been approved by the Local Records Commission. The next step is for Clerk Cross to work with each department to identify the records which could be disposed of and then submit application to the Local Records Commission for approval to dispose of said records.
- The Township's records dating back to 1850 which were previously housed at the Shorewood-Troy Library are now all back at the Township offices due to the Library's historian retiring.
- On January 7, 2015 the Illinois Department of Labor came to the Township office for a surprise OSHA inspection. There were no violations found during the inspection.
- Articles for the spring 2015 Communication should be submitted to Administrator Dylik by February 17th.
- The Township will be participating as an exhibitor at the 2015 Shorewood Glen Business Expo on Saturday, March 7th. The expo is from 10:00 a.m. to 1:00 p.m. and all elected officials are invited to attend and help staff the booth.
- The 2015 TOI District 5 Training will be held on Friday, March 20th at the Marriott in Naperville.
- TOI's Topics Day will be held on Tuesday, May 5th.
- The Troy Township Supervisor's Office, Assessor's Office, and Community Center will be closed on Thursday, February 12th for Lincoln's Birthday.
- The Troy Township Supervisor's Office, Assessor's Office, Community Center and Highway Department will be closed on Monday, February 16th for President's Day.
- As a reminder, the next meeting of the Township Board will be on the 4th Monday of February (the 23rd) due to the President's Day holiday.

Clerk Cross announced that she will be inspecting the old records to determine if some kind of restoration is needed in order to preserve those documents.

OLD BUSINESS:

Supervisor Baltz asked twice for any old business. No old business.

NEW BUSINESS:

- a) Supervisor Baltz presented the Troy Township Policy and Procedures Handbook for the Troy Township employees, Assessor's employees and Highway Department's employees, January 1, 2015 edition, for adoption and placing on file with the Town Clerk. Motion made by Trustee Theobald; seconded by Trustee Wheeler to adopt the 2015 edition of the Troy Township Policy and Procedures Handbook. Roll call vote. Ryan-Aye; Theobald-Aye; Walden-Absent; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nays, 1 Absent. Motion carried.

No other new business presented.

APPROVAL OF BILLS:

Motion made by Trustee Ryan; seconded by Trustee Wheeler to accept the **TOWN FUND & ASSESSOR'S BILLS** for **January** as presented. Motion carried.

Motion made by Trustee Theobald; seconded by Trustee Wheeler to accept the **GENERAL ASSISTANCE BILLS** for **January** as presented. Motion carried.

Motion made by Trustee Ryan; seconded by Trustee Wheeler to accept the **ROAD AND BRIDGE BILLS** for **January** as presented. Motion carried.

CLOSED SESSION:

No items for closed session.

ANNOUNCEMENTS:

No announcement.

ADJOURNMENT:

Motion made by Trustee Theobald; seconded by Trustee Wheeler to adjourn the meeting. Motion carried. Meeting adjourned at approximately 7:30 p.m.

Respectfully submitted,



Kristin Dawn Cross
Clerk

