

**Minutes of the Troy Township Board Meeting**  
**Monday, November 17, 2014**  
**7:00 p.m.**

Meeting of the Troy Township Board of Trustees held at the Troy Township Community Center, 25448 Seil Road, Shorewood, Illinois.

Supervisor Joseph D. Baltz called the meeting to order.

The Pledge of Allegiance was led by Trustee Brett Wheeler.

Roll call:

Present were:	Supervisor Joseph D. Baltz	Clerk Kristin Dawn Cross
	Trustee Larry Ryan	Trustee Brett Wheeler
	Trustee Donald Walden	Highway Commissioner Tom Ward
	Assessor Kimberly Anderson	Collector Sharon Cemen Hicks
Absent were:	Trustee John Theobald - EA	EA – Excused Absence; L – Late Arrival
		A – Absent
Also in Attendance:	Administrator Jennifer Dylik	

Quorum is established.

Supervisor Baltz opened the meeting for citizen comments.

Resident and 20 year Troy Township Senior member, Carole Blagg, addressed the Board. Mrs. Blagg wanted to let the entire Board know how grateful and appreciative the seniors are who attend the Troy Township Wednesday and Friday group. They appreciate the birthday cake, Christmas parties, etc. Mrs. Blagg felt that it was important to speak to the Board and make sure they know that the Township's senior program has brought people together, generated friendships and gives seniors a place to come and feel welcomed. For many of the seniors, it is their only outside activity for the week. Many of them have had their spouse pass away and they need the interaction. The group itself and its meaning to the members is priceless.

Resident and Troy Township Senior member, Clarence Balla, echoed Mrs. Blagg's comments. Mr. Balla also wanted to thank the Board for the recent donation the Board gave to the Troy Township Seniors in honor of his late wife Pat Balla. Pat worked for the Township for many years; first as an office manager then as the Senior Center Director. The Troy Township senior program was very close to Pat's heart and the donation is greatly appreciated.

After asking three times Supervisor Baltz closed the meeting for citizen comment.

Motion made by Trustee Ryan; seconded by Trustee Walden to accept the **MINUTES** of the October 20, 2014, **Regular Board Meeting**. Motion carried.

The **TREASURER'S REPORT** was acknowledged by Supervisor Baltz and placed on file.

**APPROVAL OF BILLS:**

Motion made by Trustee Wheeler; seconded by Trustee Ryan to accept the **TOWN FUND & ASSESSOR'S BILLS** for **November** as presented. Motion carried.

Motion made by Trustee Walden; seconded by Trustee Wheeler to accept the **GENERAL ASSISTANCE BILLS** for **November** as presented. Motion carried.

Motion made by Trustee Ryan; seconded by Trustee Wheeler to accept the **ROAD AND BRIDGE BILLS** for **November** as presented. Motion carried.

**CYBER NICHE REPORT:** – Jim Lynch reported that no one attended the last walk in session for the Cyber Niche.

**REPORTS OF TRUSTEES / COMMITTEES:**

**TRUSTEE LARRY RYAN** – Trustee Ryan thanked the Board for allowing him to attend the recent TOI Annual Educational Conference in Springfield. Trustee Ryan reported that the sessions are educational and informative. He learned at a legislative session that TOI goes through 260 pieces of proposed legislation that would directly affect townships and upwards of 6000 pieces of legislation that could potentially affect townships. Trustee Ryan will also distribute to the Board the handout from the Township Board Governance, Procedures and Relationships question and answer session lead by Keri-Lyn Krafthefer attorney for Ancel Glink.

**TRUSTEE BRETT WHEELER** – No report.

**TRUSTEE JOHN THEOBALD** – Excused absence. No report.

**TRUSTEE DONALD WALDEN** – Trustee Walden also thanked the Board for allowing him to attend the recent TOI Annual Educational Conference in Springfield. No matter how many times you attend, it is always a good learning experience. Trustee Theobald attend the Trustee's Division meeting with Trustee Walden. The Trustee Division meeting stressed the importance of letting the residents know what townships are all about and the services they provide.

**HIGHWAY DEPARTMENT REPORT:** Highway Commissioner Ward reported that crews are busy performing the leaf vacuuming service. A couple of the trucks have been set up for the snow/salt season in case winter arrives early. Trustee Walden asked Highway Commissioner Ward how the electronics recycling service was going as he heard some places have ended the program because it was too costly. Highway Commissioner Ward confirmed that the program is very costly and requires time and effort. Supervisor Baltz referred to the recent Joliet Herald News article about the Will County Electronics Program, its cost and the program's future.

**ASSESSOR'S REPORT:** Assessor Anderson reported that residential appeals are over for the year and decisions from the Board of Review will be received after the first of the year. Commercial hearings have started. Some commercial appeals have been stipulated. Hearings will be held for those commercial appeals where an agreement could not be reached. The total number of commercial appeals is 59. The last commercial hearing is scheduled for December 8<sup>th</sup>. Assessor Anderson will distribute a spreadsheet at the December meeting listing the commercial appeals where an agreement was reached. After the first of the year the remaining properties will be added to the sheet which will show the assessed value, requested value in the appeal and the final result.

Assessor Anderson reported that 2015 is the quadrennial year where every property needs to be looked at and reviewed. The township has a little over 22,000 pin numbers. Each commercial property will be visited. Residential property is reviewed every year.

The Towne Center in Shorewood is expanding and will include a section of single story homes. Ryland Homes purchased additional land/lots over by River Rd. & Black Rd. Shorewood Glen is still building and estimated to be complete by the end of 2015.

**TOWNSHIP COLLECTOR'S REPORT:** No report.

**TOWNSHIP CLERK REPORT:** Clerk Cross thanked the Board for allowing her to attend the recent TOI Annual Educational Conference. The sessions always prove to be educational and new ideas are always taken away from the conference. Clerk Cross attended the Clerk's Division meeting and encourages everyone to take advantage of the tremendous educational opportunities that TOI offers.

**SUPERVISOR'S REPORT:** Supervisor Baltz reported that he too attended the TOI Annual Educational Conference in Springfield. The Community Center calendar was distributed and remains very busy.

**ADMINISTRATOR'S REPORT:** Administrator Dylík reported:

- She attended the recent TOI Annual Educational Conference in Springfield and thanked the Board for allowing her to do so. Dylík attended conference programs on building a better budget, disposing of surplus items & records and grant writing. Dylík appreciated the educational opportunity and the opportunity to network with other township administrators and elected officials.
- The monthly bill sheets were produced from QuickBooks. The Township is very happy with the program's functionality thus far. The last step will be to enter the backlog of journal entries for payroll, IMRF, FICA, etc. Once that is complete the monthly financial reports can be run from QuickBooks.
- The Illinois Commerce Commission has approved the engineering and project specifications submitted by CSX for the rail road crossing gate project on the Shepley Road tracks. CSX expects that installation of the gates will occur in the spring of 2015. The ICC approval was the last approval needed for construction to begin. Dylík was informed by IDOT that CSX would be boring in the ground for the installation of wire and/or conduit around November 14, 2014.
- Loans from our Durable Medical Equipment loan closet are going strong. The Township has been loaning out canes, crutches and walkers however, the biggest demand is wheelchairs. The Township currently has four wheelchairs available for loan and at times has had to turn people away because the wheelchairs were all loaned out. We have received an incredible amount of positive feedback on the program and are proud to be able to offer this new service to our residents.
- To tie in with the Medical Equipment loan closet, starting in the Spring of 2015 the Township will be able to issue temporary handicapped parking placards, useful for a maximum of 90 days, to Troy Township residents. This added service will pair nicely with the DME loan closet.
- Troy Township will again be a site for Senior Services Center of Will County and the AARP Free Tax Prep program for low income seniors. Appointments fill up quickly and can start being made as early as January 2<sup>nd</sup>.
- Troy Township was approved by the Illinois Secretary of State's Office to host two Super Senior events in 2015. Attendance was high at the last two annual events therefore the Township now qualifies to host this event bi-annually. The Super Senior event provides a Rules of the Road review course as well as the services of the Secretary of State's office with the exception of the

behind the wheel drivers test. More information on dates and times will be distributed as the event approaches.

- RSVP to Dylik for the Seniors Christmas lunch at Syl's on Tuesday, December 2<sup>nd</sup> at 11:30am and the Township's Employee Christmas lunch which will be held in the Community Center at noon on Tuesday, December 23<sup>rd</sup>.
- The Troy Township Supervisor's Office, Assessor's Office, Community Center and Highway Department will be closed on Thursday, November 27<sup>th</sup> and Friday, November 28<sup>th</sup> for the Thanksgiving Holiday.
- Building Maintenance Coordinate Bob Grey is doing a great job completing needed projects throughout the office building. Bob has been working on organizing storage closets, outside landscaping projects, painting, etc. Bob has been with the Township for three months and has made tremendous progress on some overdue work.

### **CORRESPONDENCE**

Supervisor Joseph D. Baltz reviewed the following correspondence with the Board:

- Title XX funds from the City of Joliet totaling \$745.51.
- Fine money from the Office of the Circuit Court Clerk for the time period of October 1, 2014 to October 31, 2014, totaling \$88.98.

### **OLD BUSINESS:**

Supervisor Baltz asked twice for any old business. No old business.

### **NEW BUSINESS:**

- a) Supervisor Baltz presented the 2015 Board Committees. Motion made by Trustee Wheeler; seconded by Trustee Ryan to approve the 2015 Board Committees as presented. Motion carried.
- b) Supervisor Baltz presented the 2015 Planning Commission appointments. Motion made by Trustee Walden, seconded by Trustee Ryan to approve the 2015 Planning Commission appointments as presented. Motion carried.
- c) Supervisor Baltz presented resolution 14-15R-11 a resolution adopting the estimate of the 2014 tax levy for the Troy Township Road Fund to be paid in 2015; setting the levy estimate at \$1,234,220.00. Motion made by Trustee Wheeler; seconded by Trustee Ryan to approve resolution 14-15R-11. Roll call vote. Ryan-aye; Theobald-absent; Walden-aye; Wheeler-aye; Baltz-aye. 4 ayes, 0 nays, 1 absent. Motion carried.
- d) Supervisor Baltz presented resolution 14-15R-12 a resolution adopting the estimate of the 2014 tax levy for the Troy Township Town Fund to be paid in 2015; setting the levy estimate at \$1,046,120.00. Motion made by Trustee Walden; seconded by Trustee Wheeler to approve resolution 14-15R-12. Roll call vote. Ryan-aye; Theobald-absent; Walden-aye; Wheeler-aye; Baltz-aye. 4 ayes, 0 nays, 1 absent. Motion carried.

No other new business presented.

### **CLOSED SESSION:**

No items for closed session.

**ANNOUNCEMENTS:**

No announcements.

**ADJOURNMENT:**

Motion made by Trustee Ryan; seconded by Trustee Walden to adjourn the meeting. Motion carried. Meeting adjourned at approximately 7:45 p.m.

Respectfully submitted,

*Kristin Dawn Cross*  
Kristin Dawn Cross

