

**Minutes of the Troy Township Board Meeting**  
**Monday, October 21, 2013**  
**7:00 p.m.**

Meeting of the Troy Township Board of Trustees held at the Troy Township Community Center, 25448 Seil Road, Shorewood, Illinois.

Supervisor Joseph D. Baltz called the meeting to order.

The Pledge of Allegiance was led by Clerk Kristin Dawn Cross.

Roll call:

Present were:	Supervisor Joseph D. Baltz	Clerk Kristin Dawn Cross
	Trustee Larry Ryan	Trustee Donald Walden - L
	Trustee Brett Wheeler	Highway Commissioner Tom Ward
	Assessor Kim Anderson	Collector Sharon Cemen Hicks
Absent were:	Trustee John Theobald-EA	EA – Excused Absence; L – Late Arrival
Also in Attendance:	Administrator Jennifer Dylik	

Quorum is established.

Supervisor Baltz opened the meeting for citizen comments. Supervisor Baltz noted that special guest Joliet City Councilman Jim McFarland is scheduled to attend but has not arrived yet.

After asking three times Supervisor Baltz closed the meeting for citizen comment.

Motion made by Trustee Ryan; seconded by Trustee Wheeler to accept the **MINUTES** of the September 16, 2013, **Regular Board Meeting**. Motion carried.

The **TREASURER'S REPORT** was acknowledged by Supervisor Baltz and placed on file.

Supervisor Baltz introduced Councilman McFarland and turned the meeting over to him for an update on the City of Joliet. Councilman McFarland updated the Board on economic development within Troy Township including a mini-casino at Rt. 59 and Black Road that was not approved by the City Council, two new hotels and banquet facility coming near Houbolt and Interstate 80, a liquid natural gas station coming near Houbolt and Interstate 80 and a Panera Bread and Chipotle on Rt. 52 near the old Joliet Dodge location. Councilman McFarland noted that the City is working on some issues with IDOT for the Panera Bread and Chipotle location. Additionally, Councilman McFarland informed the Board that the City's Pre-Council meetings have been moved from 3:00 p.m. to 5:30 p.m. and have resulted in increased public participation. A new City Manager has been hired and will start on November 12, 2013. Councilman McFarland informed the Board of issues with power outages in the Glenwood Manor subdivision. The City is working with the Glenwood Manor Homeowners Association and ComEd on a resolution.

## CORRESPONDENCE

Supervisor Joseph D. Baltz reviewed the following correspondence with the Board:

- Compliment for the Assessor's office from Brittany McGrath on their timely response to a request for information.
- Compliment for the Assessor's office from Mike in the Estates of Hidden Creek about how fair, courtesy and professional the Assessor's staff members are.
- Compliment for the Highway Department from Chris Reitz thanking them for the great job they always do.
- Compliment for the Highway Department from Monica Farr who resides in the Canterbury Subdivision thanking them for all of the services they provide especially the tree branch and brush pick up, snow plowing and salting.

*Trustee Donald Walden arrived at 7:30 p.m.*

- Letter from the Will County Clerk's office about new early voting equipment.
- Received fine money from the Office of the Circuit Court Clerk totaling \$382.49 for the period of September 1, 2013, to September 30, 2013.
- Clarke Mosquito September 2013 Report
- IMRF Fundamentals

**CYBER NICHE REPORT:** – Jim Lynch reported that the Cyber Niche continues to work with residents and had approximately five individuals come in for assistance over the past month. Students continue to be happy with the program.

## REPORTS OF TRUSTEES / COMMITTEES:

**TRUSTEE LARRY RYAN** – No report.

**TRUSTEE BRETT WHEELER** – No report.

**TRUSTEE JOHN THEOBALD** – Excused absence.

**TRUSTEE DONALD WALDEN** – Trustee Walden reported that he was at the Veteran's Assistance Commission (VAC) for a meeting prior to the Township Board Meeting. A new Superintendent is expected to be hired soon. The Veteran's Day program will be held on Monday, November 11, 2013, from 10:00 a.m. until approximately 11:00 a.m. at the Will County Courthouse Eternal Flame. Supervisor Baltz asked that the minutes officially reflect that Trustee Walden was at the VAC for an important meeting which resulted in his late arrival at the Township Board Meeting. Supervisor Baltz thanked Trustee Walden for his services to both the VAC and the Township Board.

**HIGHWAY DEPARTMENT REPORT:** Highway Commissioner Ward reported that the last branch pick up will be on November 4, 2013. Leaf season has begun and vacuuming started last week. If snow begins early, leaf pick up will be suspended until weather permits. Recycling continues full force. An additional dumpster will be requested from the County. Crews have started in-house sidewalk repair work on small pieces of sidewalk that have been damaged due to trees. Approximately 15 Ash trees have been cut down this year. Future assistance will be needed to help defray the cost. Two trucks are ready to plow and salt. Trustee Ryan asked if the cardboard could be

recycled by the Township directly to receive the recycling revenue. Trustee Wheeler commented that it would not be worth the efforts.

**ASSESSOR'S REPORT:** Assessor Anderson reported that to date 149 appeals have been received from Will County. Hearings are being scheduled for those where an agreement was unable to be reached here at our level. Of those 149 hearings, 92 are residential and 57 are commercial. Commercial appeals are still being received. Evidence is being reviewed. 2010 PTABs are starting to be received. Assessor Anderson, Administrator Dylik and possibly Highway Commissioner Ward will attend the Estates of Hidden Creek Homeowners Association meeting on October 20, 2013.

Supervisor Baltz distributed a summary of the Will County Board of Review appeals received for this appeal season. Supervisor Baltz usually reads each appeal individually but with the volume of appeals received a summary sheet was used. These notices represent any appeal field where a requested reduction was greater than 100,000. To date, the total reduction requested is 19,425,662. Clerk Cross asked who Assessor Anderson is up against as these hearings. Assessor Anderson confirmed that mostly she deals with attorneys.

**TOWNSHIP COLLECTOR'S REPORT:** No report.

**TOWNSHIP CLERK REPORT:** Clerk Cross distributed a time line for tax payments which included the scheduled dates for the tax sale of December 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> of 2013. Clerk Cross reported that to date, the Town Fund has received \$935,038.04; approximately 96% of the 2012 extended levy of \$972,036.63. To date, the Road and Bridge Fund has received \$593,689.00; approximately 96% of the half share of \$616,604.84 of the 2012 extended levy of \$1,147,364.20. Supervisor Baltz clarified that the numbers stated by Clerk Cross are as of October 21, 2013, and include funds received after September 30, 2013. Therefore, the amounts stated will not match what is on the September 30, 2013, financial report.

**SUPERVISOR'S REPORT:** Supervisor Baltz reported that the community room remains very active and the schedule has been distributed.

**TOWNSHIP ADMINISTRATORS REPORT:** Administrator Dylik thanked everyone who participated at the shredding event and medication disposal event held on October 19, 2013. There were 247 cars that came through, down from 263 in April (which was our record). The event went very smoothly and was well received by our residents. Dylik gave a special thank you to Trustee Walden, Trustee Ryan, Trustee Theobald, Supervisor Baltz, Clerk Cross, Highway Commissioner Ward and his staff for their assistance.

It has been confirmed that the Township will once again be a site for the Senior Services Center of Will County AARP free tax prep program. We will have more information and start taking reservations after January 1, 2014.

The Township Assessor's office, Supervisor's office, Community Center and Highway Department will be closed on Monday, November 11, 2013, for Veteran's Day.

**APPROVAL OF BILLS:**

Motion made by Trustee Ryan; seconded by Trustee Wheeler to accept the **TOWN FUND BILLS** for October as presented. Motion carried.

Motion made by Trustee Walden; seconded by Trustee Ryan to accept the **ASSESSOR'S BILLS** for October as presented. Motion carried.

Motion made by Trustee Walden; seconded by Trustee Wheeler to accept the **GENERAL ASSISTANCE BILLS** for October as presented. Motion carried.

Motion made by Trustee Ryan; seconded by Trustee Walden to accept the **ROAD AND BRIDGE BILLS** for October as presented. Motion carried.

**OLD BUSINESS:**

Supervisor Baltz asked twice for any old business. No old business.

**NEW BUSINESS:**

Trustee Ryan summarized that the Finance Committee met to discuss both the Town Fund and Road and Bridge levies. Trustee Ryan reviewed a few key points:

- The Town Fund levy amount has increased by approximately \$109,000 - \$110,000 over the past five years. Trustee Ryan noted that this equates to approximately a 2.4% increase each year. A concern is that a blanket increase of 2.4% is applied each year. Trustee Ryan pointed out that although the levy has increased by \$110,000 the Town Fund carry over balance has increased to an anticipated \$116,000 at the end of the 2013-2014 fiscal year which is a commendable accomplishment.
- Over the past five years the actual dollars received have been less than what was levied. Of the \$110,000 increase in the levy, \$44,000 of that was not received.
- It is important to have enough funds to build up the reserve balance so that the Township can handle unforeseen expenses.
- Trustee Ryan would like to see the additional levy dollars land on items such as increased reserves or technology upgrades.

It was the end result of the Finance Committee meeting to recommend that the Board approve both the Road District and Town Fund levies as presented.

Supervisor Baltz commented that we have kept a very conservative levy, only taxing what was needed, and therefore resulting in a low carry over balance. Some local taxing entities are discussing keeping their levies flat however those entities have additional revenue coming from other sources. Supervisor Baltz thanked Trustee Ryan for his and his committee's efforts.

Supervisor Baltz presented Ordinance 13-14-12 an ordinance levying taxes for all road purposes for Troy Road District, Will County, Illinois for the tax year 2013, collectable in 2014. That the Highway Commissioner of Troy Road District on October 21, 2013, does hereby determine and declare that the sum of one million one hundred seventy four thousand eight hundred sixty dollars and 00/100 (\$1,174,860.00) are hereby levied upon all property subject to taxation within the Road District as that property is assessed and equalized, in order to meet and defray all the necessary expenses and liabilities of the Road District as required by statute or voted by the people in accordance with the law, for such purposes as: General Road Fund, for the year 2013. Motion made

by **Trustee Walden**; seconded by **Trustee Ryan** to approve **Ordinance 13-14-12**. Roll call vote: Ryan-Aye; Theobald-Absent; Walden-Aye; Wheeler-Nay; Baltz-Aye. 3 Ayes, 1 Nay, 1 Absent. Ordinance 13-14-12 has passed.

Supervisor Baltz presented Ordinance 13-14-13 an ordinance levying taxes for all town purposes for Troy Township, Will County, Illinois, for the tax year 2013, collectable in 2014. Be it ordained by the Board of Trustees of Troy Township, Will County, Illinois, as follows: That the sum on nine hundred ninety five thousand five hundred twenty and 00/100 dollars (\$995,520.00) are hereby levied upon all property subject to taxation within the Township as that property is assessed and equalized, in order to meet and defray all the necessary expenses and liabilities of the Township as required by statute or voted by the people in accordance with the law, for such proposes as: General Town Fund, General Assistance Fund, for the year 2013. **Motion by Trustee Ryan**; seconded by **Trustee Walden** to approve **Ordinance 13-14-13**. Roll call vote: Ryan-Aye; Theobald-Absent; Walden-Aye; Wheeler-Nay; Baltz-Aye. 3 Ayes, 1 Nay, 1 Absent. Ordinance 13-14-13 has passed.

Supervisor Baltz presented Resolution 13-14R-14 a resolution amending the Troy Township Health Reimbursement Account effective January 1, 2014. Health Insurance Committee Chairman Brett Wheeler did not feel it was necessary to have a committee meeting as the change is for clarification purposes only and there is no change to the dollar values available to employees for reimbursement. **Motion made by Trustee Wheeler**; seconded by **Trustee Ryan** to approve **Resolution 13-14R-14**. Roll call vote: Ryan-Aye; Theobald-Absent; Walden-Aye; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nay, 1 Absent. Resolution 13-14R-14 has passed.

Supervisor Baltz presented Resolution 13-14R-15 a resolution approving the contract between Troy Township and Clarke Mosquito Environmental Mosquito Management, Inc. for the Troy Township Environmental Mosquito Management (EMM) program. Administrator Dylik commented that the current contract with Clarke expired at the end of the current mosquito season. She further noted that Clarke is offering to hold 2013 pricing into 2014 and gave pricing history of the program to the Board:

- 2011 Spraying Season \$16,977.52
- 2012 Spraying Season \$16,977.52
- 2013 Spraying Season \$17,101.19

**Motion made by Trustee Walden**; seconded by **Trustee Wheeler** to approve **Resolution 13-14R-15**. Roll call vote: Ryan-Aye; Theobald-Absent; Walden-Aye; Wheeler-Aye; Baltz-Aye. 4 Ayes, 0 Nay, 1 Absent. Resolution 13-14R-15 has passed.

Supervisor Baltz asked for any other new business. Trustee Walden complimented and noted that a lot of hard work was done one this levy. Specifically commenting that this will allow the Township to keep equipment updated, building maintenance updated, and allow for a small surplus to handle the unforeseen. This is great work by Township staff and the entire Board.

No other new business.

Supervisor Baltz opened the meeting for general announcements.

Administrator Dylik commented that Trustee Theobald, Trustee Ryan, Trustee Walden and Clerk Cross will all be attending the Township Officials of Illinois Educational Conference November 11<sup>th</sup> to the 13<sup>th</sup>.

Trustee Walden will be up for election for the Township Officials of Illinois Trustee's Division for a two year term.

Motion made by Trustee Walden; seconded by Trustee Ryan to adjourn the meeting. Motion carried. Meeting adjourned at 8:08 p.m.

Respectfully submitted,



Kristin Dawn Cross  
Town Clerk

