

**Minutes of the Troy Township Board Meeting**  
**Monday, December 17, 2012**  
**7 p.m.**

Meeting of the Troy Township Board of Trustees held at the Troy Township Community Center, 25448 Seil Road, Shorewood, Illinois.

Supervisor Joseph D. Baltz called the meeting to order. Supervisor Baltz stated the Clerk Jim McFarland would arrive late to the meeting. Jennifer Dylik, Deputy Clerk, will serve until his arrival.

The Pledge of Allegiance was led by Collector Ethridge.

Supervisor Baltz asked for a moment of silence in remembrance and in honor of John Rulec, Highway Department employee who passed away on December 7, 2012, and in remembrance and in honor of the victims and families of the Newton, Connecticut, school shooting.

Roll call taken.

Present were:	Supervisor Joseph D. Baltz	Clerk Jim McFarland-L
	Trustee Larry Ryan	Trustee Brett Wheeler
	Trustee Donald Walden	Trustee John Theobald
	Assessor Kim Anderson	Highway Commissioner Tom Ward
	Collector Kristin Ethridge	

Absent were: NONE  
EA – Excused Absence; L – Late Arrival

Also in Attendance: Administrator Jennifer Dylik

Quorum is established.

Supervisor Baltz opened the meeting for citizen comments.

After asking three times for any citizen comments, Supervisor Baltz closed the meeting for citizen comment.

Motion made by Trustee Walden; seconded by Trustee Wheeler to accept the **MINUTES** of the November 19, 2012, **Board meeting**. Motion carried.

Supervisor Baltz presented the minutes of the closed session from November 19, 2012 for approval. The closed session was held to discuss personnel and litigation and the minutes are to remain closed.

Motion made by Trustee Ryan; seconded by Trustee Wheeler to accept the **MINUTES** of the November 19, 2012, **Closed Session**. Motion carried.

The **TREASURER'S REPORT** was acknowledged by Supervisor Baltz and placed on file.

## CORRESPONDENCE

Supervisor Joseph D. Baltz reviewed the following correspondence with the Board:

- Thank you to the Highway Department and staff for all of their hard work from Mr. Chris Reitz on Ron Lee Court.
- Christmas Cards were received from:
  - United Cerebral Palsy
  - Senior Services Center of Will County
  - The Candos Agency
  - Troy Fire Protection District
  - ShredX
  - Pat Hensley, Ex. Director, Senior Services Center of Will County
  - Westside Mechanical
  - Kenneth J. Kogut & Associates
  - Chase
  - Veterans Assistance Commission (VAC of Will County)
  - Comcast
- Letter from Will County Sheriff Paul J. Kaupas regarding ordinance changes.
- Prescription Drug Card from Will County Health Department
- E-Newsletter from Senator Pat McGuire
- Will County Senior Services March for Meal Invitation, Tuesday, February 12, 2013
- Joliet Township High School Annual Report
- Save the Date for the 5<sup>th</sup> Annual "Men Who Cook" Will County Children's Advocacy Center
- Will and Grundy County Contractors Association 2012-2013 Directory
- Forest Preserve District of Will County Winter 2013 Newsletter
- IMRF Fundamentals
- Township Perspective

## APPROVAL OF BILLS:

Motion made by Trustee Ryan; seconded by Trustee Theobald to accept the **TOWN FUND BILLS** for December as presented. Motion carried.

Motion made by Trustee Wheeler; seconded by Trustee Theobald to accept the **ASSESSOR'S BILLS** for December as presented. Motion carried.

Motion made by Trustee Walden; seconded by Trustee Theobald to accept the **GENERAL ASSISTANCE BILLS** for December as presented. Motion carried.

Motion made by Trustee Walden; seconded by Trustee Theobald to accept the **ROAD AND BRIDGE BILLS** for December as presented. Motion carried.

**CYBER NICHE REPORT:** – Mr. Lynch reported that participation has been down a little bit but is still plugging along. Jim used the opportunity at the TRIAD Pancake Breakfast to promote the Cyber Niche.

## REPORTS OF TRUSTEES / COMMITTEES:

**TRUSTEE LARRY RYAN** –No report.

**TRUSTEE BRETT WHEELER** – No report.

**TRUSTEE JOHN THEOBALD** – No report.

**TRUSTEE DONALD WALDEN** – Trustee Walden attend the TRAIID Pancake Breakfast and complimented the Township on a job well done.

**HIGHWAY DEPARTMENT REPORT:** Highway Commissioner Ward reported that as a result of the grant, there have been some significant updates to the buildings at the Highway Department. Further, the staff at the Highway Department will certainly feel the absence of employee Johnny Rulec who passed away on December 7, 2012. He will be truly missed.

**ASSESSOR'S REPORT:** Assessor Anderson reported that the commercial hearings ended on December 4, 2012. Final Board of Review decisions on all of the hearings are expected around the beginning of February. Assessor Anderson is confident that their 2012 assessments will stand with the Board of Review. Scott Koca and Assessor Anderson will attend the Annual Assessor's meeting on December 18, 2012, where they will receive the tentative factor for the 2013 re-assessment process.

Residential updates are nearly complete in the new CAMA system. Staff members have begun to input commercial properties in the CAMA system. Once complete, commercial properties will be available for viewing on the website.

Rosemary Breen has rescinded her decision to retire and will continue to work on a part-time basis. This will allow for a smoother transition into Rose's full time retirement and will allow time for extensive training sessions for everyone to learn from Rose.

**TOWNSHIP COLLECTOR'S REPORT:** Collector Ethridge reported that the final figures for the last installment of general real estate taxes will not be available until December 19<sup>th</sup> or 20<sup>th</sup>, after the tax sales have occurred. Final figures are expected next month.

**TOWNSHIP CLERK REPORT:** No report.

**SUPERVISOR'S REPORT:** Supervisor Baltz complimented Assessor Anderson for her idea that the Township get back into the process of recognizing employees for their years of service. This recognition will occur at the office holiday lunch on December 18<sup>th</sup>. The community room calendar has been distributed and continues to be used regularly. The TRIAD Pancake Breakfast on the 12<sup>th</sup> of December was a huge success and showed great team efforts from many local organizations.

**TOWNSHIP ADMINISTRATORS REPORT:** Administrator Dylik also reported that the TRIAD Pancake Breakfast was very successful. The purpose of TRIAD is to reduce crime against the elderly. TRIAD is a partnership between the Will County Sheriff's office, the Shorewood Police and local seniors. Local entities, such as Troy Township, serve on the TRIAD Committee which strives to bring educational and informational programs to the seniors of Troy Township. Over 55 seniors attended the first annual Pancake Breakfast and well over 15 Troy Fire Protection District firemen attended to cook for the seniors.

The Township office holiday lunch will be held December 18<sup>th</sup> from 12-1 p.m. All elected officials are invited to attend.

The Shorewood Police have agreed to provide the medication disposal at both of our 2013 shredding events. The dates have been set for April 20<sup>th</sup> and October 19<sup>th</sup>.

It is time to start working on the spring newsletter. Ideas and topics for articles should be submitted to Dylak.

*Clerk Jim McFarland arrived at 7:18 p.m.*

Township photos have been hung throughout the office. Please take a walk around and see how beautiful they turned out. The front hallway (entrance from Assessor's entrance towards the Supervisor's office) has been designated to hold the group photos of elected officials. When a new picture is taken for the community center vestibule, the old one will be relocated to the front hallway; giving us a photographic history of the Township elected officials.

Both the Township and the Highway Department will be taking advantage of the Illinois Clean Energy & Illinois Energy Now grant funding and will be working with a company called Twin Supplies, LTD, (a DCEO Trade Ally) for the grant writing and physical work on fixture replacement/upgrade. Twin Supplies visited both Township and Highway Department to perform a lighting energy audit. Some of the work to be done includes:

- Town - Replacing metal halide fixtures shining on the "Troy Township" main sign with 10 year warranty LEDs.
- Town - Replace indoor can bulbs to LED.
- Highway - Various retrofitting of fixtures throughout all buildings.

At the request of Will County Sheriff Paul J. Kaupas, the Township issued a press release and posted a notice to the website regarding various ordinance offences that are now enforceable through the Will County Sheriff's office, including the issuance of tickets and fines for these offences in the unincorporated areas of Troy Township:

- Parking opposite direction of traffic
- Parking across a sidewalk
- Parking within 20 feet of a crosswalk at an intersections
- Parking within 30 feet of a stop sign
- Fireworks
- Burning
- Noise
- Curfew

The Township Offices and Community Center will be closed on Tuesday, December 25<sup>th</sup> for Christmas and Tuesday, January 1<sup>st</sup> for New Year's Day.

The Township Offices and Community Center will be closed on Monday, January 21<sup>st</sup> for Martin Luther King Day.

**OLD BUSINESS:**

Supervisor Baltz asked twice for any old business. No old business.

**NEW BUSINESS:**

Supervisor Baltz presented a transfer within the Assessor's Budget as follows:

- Transfer \$24.00 from the line item of Mileage and Travel to the line item of Maintenance of Vehicles. This transfer is needed due to unexpected repairs to the township vehicle.
- Transfer \$685.00 from the line item of Health Insurance to the line item of Worker's Compensation. This transfer is needed because the portion of insurance billed for worker's compensation to the Assessor's budget was higher than anticipated due to an actual evaluation of our billing breakdown by TOIRMA which, according to TOIRMA, they had not completed for many years.

Motion made by Trustee Theobald; seconded by Trustee Walden to approve the transfers.  
Roll call vote: Theobald-Aye; Wheeler-Aye; Walden-Aye; Ryan-Aye; Baltz-Aye. 5 Ayes; 0 Nays; 0 Absent. Motion Carried.

Supervisor Baltz presented the **2013 Planning Commission appointments** as follows:

- Brian Kopman, Chairman
- Lisa Imbody, Secretary
- George Muentnich, Member
- Harold "Tom" McCoy, Member
- Lorri Ferbend, Member
- Brett Wheeler, Board Liaison

Motion made by Trustee Walden; seconded by Trustee Wheeler to accept the 2013 Planning Commission appointments. The motion was modified to be seconded by Trustee Ryan. Motion carried.

Supervisor Baltz presented the 2013 Board Committees as follows:

- Finance Committee – Chaired by Larry Ryan
- Seniors & Veterans Committee – Chaired by Donald Walden
- Public Relations, Services & Outreach Committee – Chaired by John Theobald
- Health Insurance Committee – Chaired by Brett Wheeler
- Planning Commission Liaison – Brett Wheeler

Supervisor Baltz presented the 2013 Board Meeting Schedule. Meetings will be held on the 3<sup>rd</sup> Monday of the month at 7:00 p.m. unless the meeting date falls on a holiday in which case the meeting will be on the 4<sup>th</sup> Monday of the month. Motion made by Trustee Ryan; seconded by Trustee Wheeler to approve the **2013 Board Meeting Schedule** as presented. Motion carried. Supervisor Baltz reminded that the Clerk will have these meeting dates published.

Supervisor Baltz presented the **2013 Township Holiday Schedule** of days when the office will be closed as follows:

- New Year's Day – January 1<sup>st</sup>
- Martin Luther King Day – January 21<sup>st</sup>
- Lincoln's Birthday – February 12<sup>th</sup>
- President's Day – February 18<sup>th</sup>
- Good Friday – March 29<sup>th</sup>
- Memorial Day – May 27<sup>th</sup>

- Independence Day – July 4<sup>th</sup>
- Labor Day – September 2<sup>nd</sup>
- Columbus Day – October 14<sup>th</sup>
- Veteran's Day – November 11<sup>th</sup>
- Thanksgiving Day & the day after – November 28<sup>th</sup> and 29<sup>th</sup>
- Christmas Day – December 25<sup>th</sup>

Motion made by Trustee Theobald; seconded by Trustee Wheeler to approve the **2013 Township Holiday Schedule** as presented. Motion carried.

Supervisor Baltz presented the updated **2013 Travel Policy**, effective January 1, 2013. The IRS mileage reimbursement rate increased from \$0.555 to \$0.565. This is the only change to the Travel Policy. Motion made by Trustee Ryan; seconded by Trustee Walden to approve the 2013 Travel Policy. Motion carried.

Supervisor Baltz asked twice for any other new business.

Supervisor Baltz requested a motion to go into closed session to discuss personnel and litigation issues. Motion made by Trustee Theobald; seconded by Trustee Ryan to go into closed session. Motion carried.

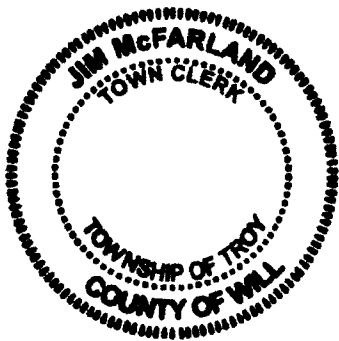
Motion made by Trustee Ryan; seconded by Trustee Theobald to come back into regular session. Motion carried.

Supervisor Baltz announced that no action will be taken as a result of the closed session.

A **motion to adjourn** was made by Trustee Walden; seconded by Trustee Theobald. Motion carried. Meeting adjourned at approximately 7:38 p.m.

Respectfully submitted,

*Janice Dyk*, Deputy Clerk  
 Jim McFarland  
 Town Clerk  
*on behalf of  
 Jim McFarland.*



**Minutes of the Troy Township Board**

**Closed Session**

**Monday, December 17, 2012**

**Approximately 7:29 p.m.**

Meeting of the Troy Township Board Closed Session held at Troy Township Community Center, 25448 Seil Road, Shorewood, Illinois.

Present were:

Supervisor Joseph Baltz  
Clerk Jim McFarland  
Highway Commissioner Tom Ward  
Administrator Jennifer Dylík

Trustee Larry Ryan  
Trustee Donald Walden  
Trustee Brett Wheeler  
Trustee John Theobald

Administrator Dylík stated that the purpose of the meeting was to provide an update on the Worker's Compensation Suit filed by employee John Rulec with Kosin Law Office, LTD. for an adjustment of claim (worker's compensation claim).

Dylík informed that with regards to the worker's compensation case, TOIRMA is handling the entire claim and defense. There is no deductible, and the limit of liability per occurrence is one million dollars.


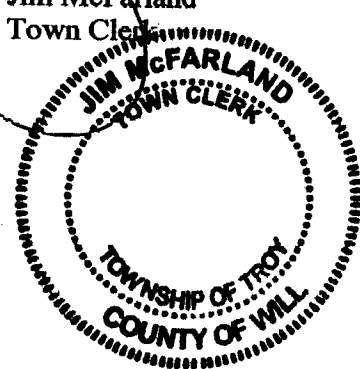
Dylík further informed that the employee in question passed away on December 7, 2012, but not as a result of the injury sustained at work. A court date has been set for February 7, 2013, for the adjustment of claim suit that was filed. TOIRMA advised Dylík that their counsel intends to submit a motion to dismiss. TOIRMA will advise if this motion will be filed in advance of the hearing or on the morning of the hearing.

Supervisor Baltz asked Dylík to review the series of events that occurred. Dylík noted that the employee cut his finger when it was smashed between two pieces of equipment in the recycling storage shed. The employee bandaged his finger himself and went home. When he returned to work after a long weekend, it was noted that the finger was not healing and looked infected. The employee was then taken to the doctor where it was discovered that yes, the finger was infected and further testing discovered that the employee was unable to fight infection due to underlying health conditions including a mass in his liver and cirrhosis.

Supervisor Baltz thanked Dylík and Highway Commissioner Ward for all of their efforts working with the family to insure all disability claim documents and paperwork were completed with IMRF prior to John's passing as to not affect any of his death benefits.

Motion made by Trustee Theobald; seconded by Trustee Walden to adjourn the closed session and return to regular session. Motion carried.

Respectfully submitted,

  
Jim McFarland  
Town Clerk  


Opened by the Troy Township Board 12-16-13