

Minutes of the Troy Township Board Meeting

Monday, November 19, 2012

7 p.m.

Meeting of the Troy Township Board of Trustees held at the Troy Township Community Center, 25448 Seil Road, Shorewood, Illinois.

Supervisor Joseph D. Baltz called the meeting to order.

The Pledge of Allegiance was led by Clerk Jim McFarland.

Roll call taken.

Present were:	Supervisor Joseph D. Baltz	Clerk Jim McFarland
	Trustee Larry Ryan	Trustee Brett Wheeler
	Trustee Donald Walden	Highway Commissioner Tom Ward
	Assessor Kim Anderson	

Absent were:	Trustee John Theobald - EA	Collector Kristin Ethridge - EA
	EA – Excused Absence; L – Late Arrival	

Also in Attendance: Administrator Jennifer Dylk

Quorum is established.

Supervisor Baltz opened the meeting for citizen comments.

After asking three times for any citizen comments, Supervisor Baltz closed the meeting for public comment.

Motion made by Trustee Wheeler; seconded by Trustee Walden to accept the MINUTES of the October 15, 2012, **Board meeting**. Motion carried.

Supervisor Baltz presented the minutes of the closed sessions from May 21, 2012, and August 20, 2012, for approval. Both closed sessions were held to discuss potential litigation and the minutes are to remain closed.

Motion made by Trustee Wheeler; seconded by Trustee Ryan to accept the MINUTES of the May 21, 2012, **Closed Session**. Motion carried.

Motion made by Trustee Wheeler; seconded by Trustee Walden to accept the MINUTES of the August 20, 2012, **Closed Session**. Motion carried.

The TREASURER'S REPORT was acknowledged by Supervisor Baltz and placed on file.

CORRESPONDENCE

Supervisor Joseph D. Baltz reviewed the following correspondence with the Board:

- Letter from Jim Lynch to the Shorewood Sentinel expressing his dissatisfaction with the title of a recent article.

- Letter from the Circuit Clerk for the receipt of fine money totaling \$272.69 for the period October 1, 2012 to October 31, 2012.
- Letter from the City of Joliet including a copy of Ordinance No. 17009 annexing the property at 40 Houbolt Road (formerly 19901 S. Houbolt Road) into the City of Joliet.
- Letter from Pace Suburban Bus including the 2013 Pace Suburban Bus budget pamphlet.
- Newsletter from Alden Estates of Shorewood.
- IMRF Fundamentals.
- Community Action Newsletter from the Will County Center for Community Concerns.
- Newsletter from the Timbers of Shorewood.
- UCP Connections Newsletter.
- October Township Perspective Magazine.
- November Township Perspective Magazine.
- Illinois Policy Institute Compass Fall 2012 Edition.

CYBER NICHE REPORT: – No report.

REPORTS OF TRUSTEES / COMMITTEES:

TRUSTEE LARRY RYAN –Trustee Ryan thanked everyone for the opportunity to attend the recent annual TOI Educational Conference. Trustee Ryan attended three seminars; one on QuickBooks, one on grant writing, and one on township budgeting. Trustee Ryan suggested the Township consider possibly upgrading to QuickBooks in the future, which may help to improve some of the Township’s financial reporting efficiencies. Supervisor Baltz noted that QuickBooks is already on the Township’s radar, and is currently being investigated. Dylik commented that QuickBooks could be quite an asset to the Township and improve the day-to-day operations along with real-time reporting. Dylik further suggested not eliminating the outside contracted accounting function to maintain proper checks and balances.

TRUSTEE BRETT WHEELER – Trustee Wheeler will report under new business.

TRUSTEE JOHN THEOBALD – No report.

TRUSTEE DONALD WALDEN – Trustee Walden also attend the annual TOI Educational Conference and also was again successfully elected to the TOI Trustee’s Board. Having been involved with TOI, Trustee Walden complimented the Township on how well it is run, and noted that it is truly one of the best run townships in the state and every official serving for Troy Township should be proud.

HIGHWAY DEPARTMENT REPORT: Highway Commissioner Ward reported that he also attended the annual TOI Educational Conference in Springfield and found it very informative.

Highway Commissioner Ward reported that today was the last day for tree branch and brush pick up. Leaf pick up will continue until the second week in December. Staff has been busy repairing and preparing the snow equipment for winter. Commissioner Ward also reported that a calcium tank has been added at the Highway Department and the snow trucks have been fitted with a pre-wet kit. The pre-wet kit will spray the salt with calcium chloride, which will enable the salt to stick to the road and melt snow and ice faster.

ASSESSOR’S REPORT: Assessor Anderson reported that the new construction deadline was the 25th of October. Looking ahead to 2013 for new construction, Ryland Homes has started construction of three models in The Fields (Black and River Roads) and has purchased a total of 49 lots in that subdivision. William Ryan Homes has purchased 16 lots in River Crossing and will begin construction as soon as possible. Additionally, five properties will be built in Kipling Estates by Kipling Homes. Two companies, Meadowbrook Homes and Petry, are looking at some development work in the Kipling Estates and

Westminster Gardens area. In the City of Joliet, the Cumberland South subdivision will have a few new homes going up in 2013.

Assessor Anderson further reported that she and her staff are in the middle of commercial appeals. Appeals have been filed on every type of commercial property there is, and staff have been very busy. Agreements have been reached with many of the companies and, where assessments can be defended, they will move forward with hearings; hearings will be held up until December 4th. Staff is almost 70% complete with residential parcels in the new CAMA system. Staff will start working on commercial properties in the CAMA system this winter. Once the process is complete, each property will be drawn to include a footprint, square footage, amenities, etc.

Assessor Anderson then read the resignation letter from, and announced the retirement of, Chief Deputy Assessor Rosemary Breen, effective December 31, 2012. Supervisor Baltz noted that Rosemary will be honored at the December Board meeting and recognized her for her years of service.

TOWNSHIP COLLECTOR'S REPORT: In her absence, Collector Ethridge submitted a written report stating:

Town Fund has received 13 disbursements of real estate taxes for a total distribution to date of \$926,179.00; representing 98% of the 2011 extended levy of \$953,612.83. The Road and Bridge Fund, to date, has received 13 disbursements of real estate taxes for a total distribution of \$589,136.60 or 98% of the half share of \$606,241.22, from the 2011 extended levy of \$1,125,869.49.

TOWNSHIP CLERK REPORT: Clerk McFarland announced that it was a privilege for him to represent the Township, along with Trustee Walden, at the Veterans Day program held in Joliet at the Will County Courthouse. Further, Clerk McFarland thanked Administrator Dylík and employee Scott Koca for their work during early voting. The Township assisted 964 voters over the two week period compared to 859 voters over a three week period during the 2008 election. Clerk McFarland informed the Board that he personally paid to send a letter to Troy Township residents to encourage the early voting process.

SUPERVISOR'S REPORT: Supervisor Baltz distributed a list of the newly elected officials that now serve Troy Township including: two Congressmen; two State Senators; three State Representatives; Four County Board Districts (each having two representatives) and the six county-wide office holders. A congratulatory letter has been sent from Supervisor Baltz to all of the newly elected officials. The community room calendar was also distributed.

TOWNSHIP ADMINISTRATORS REPORT: Administrator Dylík thanked staff members Lisa Imbody and Julie Thomas for their fantastic job in keeping up with the high volume of early voters. Taking care of 964 voters would not have been possible without their hard work.

Administrator Dylík reminded all elected officials that they have been invited to attend the ribbon cutting of "Tis the Season to Shop Shorewood" which is ten days of festive savings, deal, coupons, specials and events at various Shorewood businesses. The ribbon cutting will take place Wednesday, November 21, 2012, at 12 p.m. at Brakur Cabinetry.

In addition, the township seniors have invited all elected officials to attend their holiday lunch at Syl's on December 4th. Dylík asked for all RSVPs by Wednesday, November 28th.

Dylík announced the Troy TRIAD would like to invite all elected officials to attend their first Holiday Pancake Breakfast for township seniors. The breakfast will be held at the Township Community Center on Wednesday, December 12, 2012, from 8:30 - 9:30 a.m. The Troy FPD will make the pancakes, and TRIAD organizations will donate raffle prizes. A formal invitation and event flyer will be emailed in the next few days.

The 2013 shredding dates have been set for April 20th and October 19th of 2013. The Shorewood Police Department will be invited to conduct medication disposal at the events.

Lastly, Dylik announced that the Township Offices, Community Center and Highway Department will be closed on Thursday and Friday, November 22nd and 23rd for the Thanksgiving holiday.

Supervisor Baltz announced that the Shorewood Area Chamber of Commerce will be holding a ribbon cutting for Ryland Homes' new model on December 19, 2012. Dylik will forward additional information to the Board.

Supervisor Baltz informed the Board that at the December meeting, the Board will be approving the Planning Commission Appointments, 2013 meeting dates, travel policies, etc. Clerk McFarland had previously suggested that Board meetings which fall on a scheduled holiday be rescheduled to the following Monday. Supervisor Baltz concurs with this recommendation and the schedule, which will be proposed to the Board in December, will reflect this recommendation.

APPROVAL OF BILLS:

Motion made by Trustee Ryan; seconded by Trustee Wheeler to accept the **TOWN FUND BILLS** for November as presented. Motion carried.

Motion made by Trustee Wheeler; seconded by Trustee Walden to accept the **ASSESSOR'S BILLS** for November as presented. Motion carried.

Motion made by Trustee Walden; seconded by Trustee Ryan to accept the **GENERAL ASSISTANCE BILLS** for November as presented. Motion carried.

Motion made by Trustee Wheeler; seconded by Trustee Walden to accept the **ROAD AND BRIDGE BILLS** for November as presented. Motion carried.

OLD BUSINESS:

Supervisor Baltz asked twice for any old business. No old business.

NEW BUSINESS:

Trustee Wheeler presented the Health Insurance Committee's recommendation to change the Township's insurance from a traditional PPO and HMO to a PPO structure with a high deductible plan, which includes an HRA plan. The formal memo recommending the change is attached to these minutes.

Motion made by Trustee Wheeler; seconded by Trustee Ryan to eliminate the traditional PPO and HMO plan offerings for employee and eligible elected officials health insurance and replace them with one plan offering: Humana ChoicePOS 08 Illinois 100/70 Coinsurance Plan including a Health Reimbursement Arrangement (HRA) where the Township will pay the first \$2,000.00 of an individual's \$3,000.00 deductible or the first \$4,000.00 of a family's \$6,000.00 deductible, effective January 1, 2013. Roll Call Vote: Ryan-Aye; Wheeler - Aye; Walden - Aye; Baltz - Aye. 4 Ayes, 0 Nays, 1 Absent. Motion is passed.

Supervisor Baltz presented the PACE Paratransit Local Share Agreement for January 1, 2013 to December 31, 2013. Administrator Dylik reported that she has spoken with representatives from Joliet Township, Plainfield Township, Homer Township and Lockport Township all of whom expect to approve the agreements. Messages have been left with the City of Joliet and Jackson Township. Costs estimates

provided by Pace are on track with prior year's cost estimates. There are no financial changes to ridership fees. Trustee Ryan reminded that the Township's cost is based on the hours of use. Trustee Ryan further noted that the Township's portion is based on a percentage of the deficit of the operating costs.

Motion made by Trustee Ryan; seconded by Trustee Wheeler to approve the PACE Paratransit Local Share Agreement for January 1, 2013, to December 31, 2013. Roll Call Vote: Ryan-Aye; Wheeler – Aye; Walden – Aye; Baltz – Aye. 4 Ayes, 0 Nays, 1 Absent. Motion is passed.

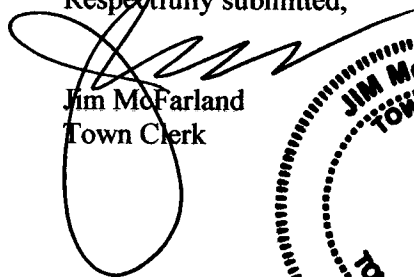
Supervisor Baltz asked twice for any other new business.

Supervisor Baltz requested a motion to go into closed session to discuss personnel and litigation issues. Motion made by Trustee Ryan; seconded by Trustee Walden to go into closed session. Motion carried.

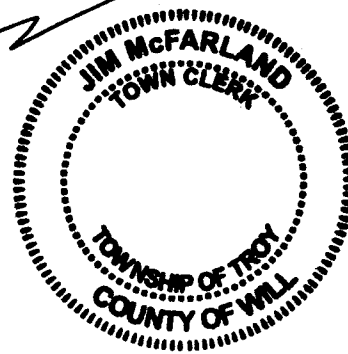
Motion made by Trustee Walden; seconded by Trustee Wheeler to come back into regular session. Motion carried.

A **motion to adjourn** was made by Trustee Ryan; seconded by Trustee Wheeler. Motion carried. Meeting adjourned at approximately 7:43 p.m.

Respectfully submitted,



Jim McFarland
Town Clerk



TROY TOWNSHIP

Established 1850 Will County - Illinois

November 16, 2012

To: Troy Township Board

From: Trustee Brett Wheeler, Health Insurance Committee Chairman

Over the past few months the Health Insurance Committee has been reviewing possible changes to the Township's health insurance benefits. After careful review, the Committee has decided that changing from the traditional PPO and HMO offerings to a Health Reimbursement Arrangement (HRA) would be financially beneficial for both the employees and the Township. There will be no change to the employee's contribution to their individual health, dental or vision benefit coverage; that contribution will remain fixed at 2% of their gross wages (not including over-time).

A HRA is similar to a PPO and will have the same network of doctors for employees who are currently in the PPO. However, with the HRA all co-pays are eliminated with the exception of prescription drug co-pays and all medical bills are immediately subject to your deductible (\$3,000.00 deductible for individual coverage and \$6,000.00 for family coverage). After satisfying the deductible, all in-network medical expenses are covered at 100% (this eliminates the traditional deductible, co-insurance / maximum out-of-pocket scenario). The high deductible plan offers the Township a significant reduction in monthly premiums.

Current PPO Premium	HRA Premium	Monthly Savings
Individual \$470.81	Individual \$316.78	\$154.03
Family \$1,456.90	Family \$982.05	\$474.85

The savings realized by the reduced monthly premium will fund the HRA Plan. With the HRA Plan, the Township will pay the first \$2,000.00 of an individual's deductible and the first \$4,000.00 of a family's deductible. The employee will then be responsible to pay the remaining \$1,000.00 of the individual's deductible or the remaining \$2,000.00 of a family's deductible. Again, once the deductible is satisfied, in-network coverage is provided at 100%.

How does the Township save money?

The Township can realize a savings based on usage of the plan, expecting that not every employee will utilize the full reimbursement amount every year. Savings are estimated as follows:

Annual Adjusted Employer Savings/(cost) Assuming 100% Utilization =	(\$244.96)
Annual Adjusted Employer Savings/(cost) Assuming 80% Utilization =	\$3,355.04
Annual Adjusted Employer Savings/(cost) Assuming 60% Utilization =	\$6,955.04
Annual Adjusted Employer Savings/(cost) Assuming 40% Utilization =	\$10,555.04
Annual Adjusted Employer Savings/(cost) Assuming 20% Utilization =	\$14,155.04
Annual Adjusted Employer Savings/(cost) Assuming 0% Utilization =	\$17,755.04

The Salary Committee took consideration of this change very seriously. Questions and concerns were reviewed extensively with the Candos Agency and additional steps were taken by having employee

TROY TOWNSHIP

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meetings to explain the HRA Plan concept, measure employee interest in the HRA Plan and to secure employee feedback about the plan before making any recommendations.

Therefore after careful consideration, at the November 7, 2012 meeting of the Troy Township Health Insurance Committee, the Committee passed a motion to recommend to the Troy Township Board that effective January 1, 2013 Troy Township eliminate the traditional PPO and HMO plan offerings for health insurance and replace them with one offering:

Humana ChoicePOS 08 Illinois 100/70 Coinsurance Plan including a Health Reimbursement Arrangement (HRA) where the Township will pay the first \$2,000.00 of an individual's \$3,000.00 deductible or the first \$4,000.00 of a family's \$6,000.00 deductible.

If you have any questions about the HRA recommendation, please do not hesitate to contact me, Supervisor Baltz or Administrator Dylik.

A plan benefit summary of both the current PPO plan and the proposed HRA plan are attached for your review.

Minutes of the Troy Township Board

Closed Session

Monday, November 19, 2012

Approximately 7:35 p.m.

Meeting of the Troy Township Board Closed Session held at Troy Township Community Center, 25448 Seil Road, Shorewood, Illinois.

Present were:	Supervisor Joseph Baltz	Trustee Larry Ryan
	Clerk Jim McFarland	Trustee Donald Walden
	Highway Commissioner Tom Ward	Trustee Brett Wheeler
	Administrator Jennifer Dylik	

Supervisor Baltz stated the reason for the closed session was an injury to an employee and then further developments.

Highway Commissioner Ward informed the Board that an employee smashed his finger on a TV at the electronic recycling center. After the injury, the employee bandaged his finger up and went home. He came back to work after a few days, and his finger had become infected. A worker's compensation report was filed with TOIRMA. As a result of the injury and infection, partial amputation of his finger was required.

Administrator Dylik informed the Board that TOIRMA is handling the worker's compensation claim. She further stated that the employee has hired an attorney out of Chicago (Kosin Law Office) and has filed an Application for Adjustment of Claim. Dylik confirmed that TOIRMA has hired defense counsel and they will represent the Township in this matter. The paperwork filed does not state exactly how much money they are seeking in the adjustment.

The employee in this case is John Rulec.

Clerk McFarland asked what the Township's financial exposure was. Dylik will gather this information and report back to the Board.

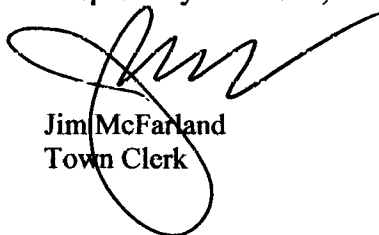
Administrator Dylik reminded that TOIRMA has instructed us not to engage in conversation with the employee about the lawsuit. Highway Commissioner Ward confirmed that there is no light duty (one handed) work for the employee and TOIRMA has been informed that there is no work until he has been fully released for duty (both hands).

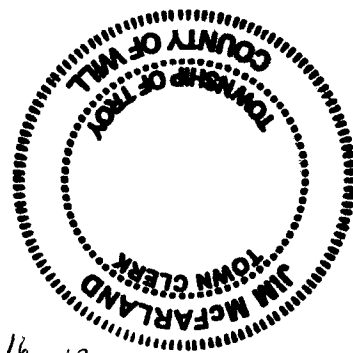
Supervisor Baltz confirmed that the Township's legal counsel of Mahoney, Silverman & Cross has not been brought in on this case as TOIRMA has hired defense counsel and will be representing the Township.

Administrator Dylik confirmed that there was already a statutory amount paid to the employee for the partial amputation. The payment had to be sent by TOIRMA to Kosin Law Office instead of directly to the employee because the employee hired legal counsel.

Motion made by Trustee Wheeler; seconded by Trustee Walden to adjourn the closed session and return to regular session. Motion carried.

Respectfully submitted,


Jim McFarland
Town Clerk



Opened by the Troy Township Board 12-16-13