

**Minutes of the Troy Township Board Meeting**

**Monday, September 17, 2012**

**7:00 p.m.**

Meeting of the Troy Township Board of Trustees held at the Troy Township Community Center, 25448 Seil Road, Shorewood, Illinois.

Supervisor Joseph D. Baltz called the meeting to order.

The Pledge of Allegiance was led by Clerk Jim McFarland.

Roll call taken.

Present were:	Supervisor Joseph D. Baltz	Clerk Jim McFarland
	Trustee Larry Ryan	Trustee John Theobald
	Trustee Donald Walden	Trustee Brett Wheeler
	Assessor Kim Anderson	Highway Commissioner Tom Ward
	Collector Kristin Ethridge	

Absent were:           None

Quorum is established.

Supervisor Baltz opened the meeting for citizen comments.

After asking twice for any citizen comments, Supervisor Baltz closed the meeting for public comment.

Motion made by Trustee Theobald; seconded by Trustee Wheeler to accept the **MINUTES** of the August 20, 2012, **Board meeting**. Motion carried.

The **TREASURER'S REPORT** was acknowledged by Supervisor Baltz and placed on file.

Trustee Ryan asked about expenditures vs. budgeted revenue for Road & Bridge and why expenditures were higher than the revenue that had come in to date. Supervisor Baltz reminded everyone that the carry over balance from the year prior is re-appropriated towards the next year's budget.

**CORRESPONDENCE**

Supervisor Baltz reviewed the following correspondence with the Board:

- Thank you note to the Assessor and staff for their assistance from Robert Kuzman
- Thank you note to the Assessor and staff for their assistance from Michael Hansen
- Thank you note to the Assessor and staff for their assistance from Karen Hopson & Claire D'Amico
- Annexation Notice from the City of Joliet for 40 Houbolt Road (formerly 19901 S. Houbolt Road)
- Letter from the Circuit Clerk for the receipt of fine money totaling \$60.49 for the period July 1, 2012 to July 31, 2012
- Will County Board of Review notices for:
  - Aschinberg Pediatrics, 114 Barney Ave., Joliet
  - Wingate Hotel, 101 McDonald Av., Joliet
- 2013 Legislative Survey from TOI
- Will County Center for Community Concerns 2011 Annual Report
- Clarke Mosquito August 2012 Report
- Timbers of Shorewood Newsletter
- TOIRMA Newsletter
- IMRF Money Matters Newsletter
- IMRF Retiree Fundamentals Newsletter

**CYBER NICHE REPORT:** – No report.

**REPORTS OF TRUSTEES / COMMITTEES:**

**TRUSTEE LARRY RYAN** –No report.

**TRUSTEE BRETT WHEELER** – No report.

**TRUSTEE JOHN THEOBALD** – No report.

**TRUSTEE DONALD WALDEN** – Trustee Walden reported that there is still one veteran in Troy Township receiving assistance from the VAC. This person has been placed on file with Social Security for further assistance.

**HIGHWAY DEPARTMENT REPORT:** Highway Commissioner Ward reported that they have finished paving on Baskin Drive in the Longleat subdivision. Leaf vacuuming for the unincorporated areas will begin in mid-October.

**ASSESSOR'S REPORT:** Assessor Anderson reported that the deadline to file an appeal was September 10, 2012. The Assessor's office assisted 219 residents and business owners in the last 30 days. Evening hours were well received by those who took advantage of them. Hearing schedules and evidence for the hearings have started to arrive. Those cases will be reviewed in the office to see if agreements can be reached prior to going to the hearing. Assessor Anderson complimented her staff on how well they performed and handled the residents during the appeal process. The deadline for new construction assessments is October 25, 2012; field staff is out measuring.

**TOWNSHIP COLLECTOR'S REPORT:** Collector Ethridge reported that the Town Fund has received nine disbursements of real estate taxes for a total distribution to date of \$805,118.64; representing 85% of the 2011 extended levy of \$953,612.83. The Road and Bridge Fund, to date, has received nine disbursements of real estate taxes for a total distribution of \$510,050.71 or 85% of the half share of \$606,241.22, from the 2011 extended levy of \$1,125,869.49.

The second installment of taxes was due on September 4, 2012. Collector Ethridge distributed a copy of the 2011 Annual Tax Sale Schedule, the 2010 levy distributions made in 2011, and the 8<sup>th</sup> and 9<sup>th</sup> distributions for both Town and Road and Bridge for the 2011 levy. Supervisor Baltz had Collector Ethridge review the important dates for the taxpayers with regards to a tax sale. They are as follows:

<b>Event</b>	<b>Deadline</b>
<b>First Day to File Taxpayer Objections</b>	September 5, 2012
<b>Non-Certified Funds Accepted Until</b>	October 19, 2012
<b>Certified Funds Required After</b>	October 22, 2012
<b>Deadline to Remove Names from Publication</b>	October 14, 2012
<b>Tax Sale Publication Notice</b>	November 13-16, 2012
<b>Buyer Registration Deadline</b>	November 26, 2012
<b>Last Day to Pay Tax Online</b>	November 29, 2012
<b>Last Day to File Taxpayer Objections</b>	December 4, 2012
<b>Last Day to Pay in Person</b>	December 5, 2012
<b>Annual Real Estate Tax Sale Begins</b>	December 6, 2012

**TOWNSHIP CLERK REPORT:** Clerk McFarland announced that the Will County Clerk's office will hold a training session in preparation for the April 2013 election. Clerk McFarland announced that the Forest Preserve District of Will County will host a ribbon cutting and opening of Lake Chaminwood in Troy Township on Friday, September 21, 2012, at 8:00 a.m. This event is open to the public.

**SUPERVISOR'S REPORT:** Supervisor Baltz reported that the newsletter is complete and will be in the mail the week of September 24, 2012.

Supervisor Baltz further reported that he has signed the agreement to renew the township's arrangement with Senior Services Center of Will County for the nutrition program for the Wednesday and Friday senior program. This arrangement allows our seniors to have a nutritious lunch two days per week. This program has been in place since the early 1990's.

In her absence, Supervisor Baltz distributed **ADMINISTRATOR DYLIK'S REPORT:**

- Thank you to everyone who came out for the Ribbon Cutting ceremony held on September 11<sup>th</sup> to celebrate the Township's new handicapped accessibility improvements. We were joined by Illinois State Representative Tom Cross, Village of Shorewood Mayor Rick Chapman, representatives from the Village of Shorewood, Troy Fire Protection District and township staff members. Supervisor Baltz cut the red ribbon celebrating the grand opening. In conjunction with the ribbon cutting ceremony, the Township held a short memorial service honoring the victims of the September 11, 2001 terrorist attacks. The memorial included a short speech by township resident, Ed Murphy, a moment of silence, and a "Tolling of the Bell Ceremony," conducted by Chief Steve Engledow and staff from the Troy Fire Protection District.
- All elected officials need to confirm their attendance with Dylik by October 1<sup>st</sup> for the Annual TOI Educational Conference in Springfield.
- Troy Township will be a host site for a Senior Services Center of Will County flu clinic. The clinic will be on Tuesday, October 2<sup>nd</sup> from 9-11 a.m. More information can be found on the News and Notes section of the township's website.
- The Township's next shredding event will be on October 13<sup>th</sup> from 9-11 a.m. The Shorewood Police will partner with the Township again to do the medication collection. Volunteers are needed. Please confirm with Dylik ASAP if you will be able to volunteer that morning.
- In October, Dylik will be attending the following training programs:
  - Friday – October 12, 2012 – TOI Education Program, "Required Township Policies – From Personnel to Construction". It will include an overview of State and Federal laws regarding polices; developing and passing various policies including drug & alcohol, sexual harassment and anti-violence. It will also cover construction issues such as prevailing wage, basic funding considerations, bid documents/contract considerations and the bid process.
  - On Friday, October 19<sup>th</sup> and Friday, October 26<sup>th</sup> Dylik will attend the Illinois Township Management Academy. This is presented by the Center for Governmental Studies at Northern Illinois University. Topics include:
    - Public Service Performance Measurement and Evaluation
    - Facilitating Governing Board Effectiveness
    - Module for Recruitment & Retention
    - Strategic Planning Moving from an Activity to an Orientation

- **Columbus Day Holiday** – The Supervisor’s Office, Assessor’s Office, Community Center and Highway Department will be closed on Monday, October 8, 2012, for the Columbus Day Holiday.

**APPROVAL OF BILLS:**

Motion made by Trustee Theobald; seconded by Trustee Ryan to accept the **TOWN FUND BILLS** for September as presented. Motion carried.

Motion made by Trustee Wheeler; seconded by Trustee Theobald to accept the **ASSESSOR’S BILLS** for September as presented. Motion carried.

Motion made by Trustee Walden; seconded by Trustee Ryan to accept the **GENERAL ASSISTANCE BILLS** for September as presented. Motion carried.

Motion made by Trustee Ryan; seconded by Trustee Wheeler to accept the **ROAD AND BRIDGE BILLS** for September as presented. Motion carried.

**OLD BUSINESS:**

Supervisor Baltz asked for any old business.

**NEW BUSINESS:**

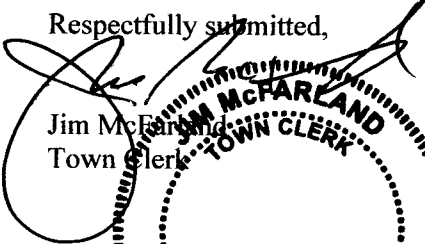
Supervisor Baltz presented Resolution 12-13R-09 a resolution setting compensation of Township officials for the four year term beginning May 20, 2013. Trustee Theobald presented a recommendation from the Salary Committee that the salaries and benefits of the Troy Township Elected Officials be frozen for the upcoming 2013-2017 term and remain as they were for the 2009-2013 term. Motion made by Trustee Theobald; seconded by Trustee Walden to approve Resolution 12-13R-09. Roll call vote. Walden-Aye; Theobald-Aye; Ryan-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Resolution 12-13R-09 has passed.

Supervisor Baltz presented Resolution 12-13R-10 a resolution establishing criteria for an excused absence of the Supervisor or a Trustee from a regularly scheduled board meeting. Motion made by Trustee Ryan; seconded by Trustee Wheeler to approve Resolution 12-13R-10. Roll call vote. Walden-Aye; Theobald-Aye; Ryan-Aye; Wheeler-Aye; Baltz-Aye. 5 Ayes, 0 Nays, 0 Absent. Resolution 12-13R-10 has passed.

Supervisor Baltz asked twice for any other news business.

Supervisor Baltz opened the meeting for announcements.

A **motion to adjourn** was made by Trustee Walden; seconded by Trustee Theobald. Motion carried. Meeting adjourned at approximately 7:32 p.m.

Respectfully submitted,  
  
Jim McFarland  
Town Clerk  
